

COCALICO SCHOOL DISTRICT Denver, PA

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, November 22, 2021 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mrs. Angela Marley and Mrs. Liz Ackerman provided an outline of the fundraising endeavors, as well as the supports and resources provided by the Cocalico Education Foundation through local grants, EITC grants, the Family Fund, and more.

Board Members:

Richard Brenner
Douglas Graybill
Rev. Kevin Eshleman

Lin Sensenig
Juanita Fox

Desiree Wagner
Brett Buckwalter

Administrators:

Dr. Ella Musser
Sherri L. Stull
Anthony DiMatteo
Angela Marley
Sherry Luttrell

Dr. Stephen Melnyk
Chris Irvine
Samantha Bensing
Dr. Andria Weaver
Bradley Kafferlin

Dr. Beth Haldeman
Scott Bennetch
Dr. Susan Snyder
Rebecca Culbert

Visitors:

Amy Maier
Jon Hibshman
Michelle Hohl
Buddy Gentry
Patty Gentry
Linford Hurst
Todd Weaver
Jason Lutz

Darlene Steinmetz
Becky Grimwood
Bronson Reedy
Liz Ackerman
Jessica Townsley
Dan Burton
Randy Hostetter
JoAnne Hostetter

Jason Weidman
Jose Gonzalez
Cornel Weber
Amy Weber
Michael Price
Patrick Jasinski
Holly Rutt

Virtual Attendees:

Matt Landis
Gary Hambright
Janae Hoover
Nathan Hanna
Mike Styer
Stephanie Styer
Tara Griest
Dan Altair

Kristine Butz
Dawn Myers
Brandon Lesko
Denise Kidwell
James Gehman
Darren Martin
Suzann Engle
Aubree Fahringer

Dani Roberts
Allison Ohline
Crystal Weaver
Glenn Beard
Lisa Knarr
Courtney Hall
Shana Lutz
Claudia Hambright

Several attendees spoke during the General Comments portion of the meeting regarding agenda items. Board member Mr. Lin Sensenig stated that he had been approached by parents interested in the reasons for the increase in emotional support needs and the resources required to address these needs. Mrs. Michelle Hohl had questions regarding agenda item #13, the bid award for Denver Elementary School Chiller Replacement. She also asked about the bid process and how the community would be able to view construction plans.

Mr. Dan Burton thanked the Board for posting addenda attachments with the agenda, and requested that the Board meetings be recorded and posted the following day, as Garden Spot does. He also questioned agenda item #16, the job description for the Director of Communications position, asking what the salary range is for the position.

On a motion made by Mr. Buckwalter and seconded by Ms. Wagner, the Board approved the minutes of the School Board meetings held on October 25, November 8, and November 15, 2021. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Made to motion by Mr. Buckwalter and seconded by Mr. Sensenig, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 7-0.

Beginning Balance 10/1/21 \$33,463,814.38

Receipts:

PDE – Basic Education	1,170,919.00
PDE – Medical Access	55,000.00
PDE – Transportation	173,065.00
PDE – Property Tax Relief	554,772.53
PDE – Title I	79,692.60
PDE – Title II	5,845.26
PDE – NSL	173,217.54
Commonwealth of PA – PCCD Grant	8,558.99
Commonwealth of PA – PURTA Tax	38,843.38
County of Lancaster – Realty Transfer Taxes	45,190.74
County of Lancaster – Delinquent Taxes	41,865.62
LCTCB – Wage Tax	127,554.15
Commonwealth Charter – refund 20/21	6,725.65
Cocalico Care Center – transportation	2,780.00
Resources for Education – refund supplies	49.50
LLIU13 – Refund 20/21 Special Education Contract	520,682.60
Utica Insurance – deposit returned	500.00
Lifetouch – commissions	2,906.92
Denver Cold Storage – sponsorship	7,711.35
College Board – AP refund	86.00
Yearbook Club – reimburse for postage	65.54
Cocalico Food Service – Salaries & Benefits	28,573.55
Pannebecker – sale of items	33.00
District Magistrate – fines	23.52
School Rental/Land Lease	57.99
A-Team Recyclers – computer recycling	21,752.40
Ephrata Recycling	227.15
Athletic Revenue	17,237.27
Mission Inspire Student Fees	200.00
Gym Uniforms	2,446.00
Parking Permit Fees	290.00
Outdoor Ed Fundraiser – Reamstown – Pencils	128.56
Fuel Sharing Fees	4,507.24
Insurance Receipts from Retirees	38,241.36

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Insurance Receipts from Employees/Cobra	348.02
Miscellaneous Income	2,391.80
Interest	185.00

Total Receipts	\$3,132,675.23
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Total Receipts Plus Beginning Balance	\$36,596,489.61
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Expenditures:

Invoices approved for month of October	1,725,493.44
Invoices for Athletics for month of October	66,768.29
Health Insurance Transfer	500,000.00
Payrolls – 10/8 & 10/22	2,142,902.22
Fulton Bank – monthly fee	1,600.51

Total Expenditures	\$4,436,764.46
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Void ck#156429-Walmart-wrong vendor	(2,769.55)
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Void ck#156276-George Swann-not a duplicate tax, company paid wrong parcel	(6,422.42)
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Net Expenditures	\$4,427,572.49
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Ending Balance 10/31/21

\$32,168,917.12

Ms. Wagner made a motion, seconded by Mrs. Fox, to approve invoices in the amount of \$981,271.62. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Sean Post from Trout CPA summarized the local audit report and emphasized that there were no findings. He expressed support for the district's financial decision-making over the years and the stability this has provided. Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board acceptance of the local audit report. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Buckwalter, to approve the Capital Project Fund Account Register in the amount of \$148,627.24. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of Real Estate exonerations. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of Farmland Leases. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Buckwalter for Board approval of the following contracts: Pennsylvania School Board Association Contract for Professional Services,

Dutch Lanes 2021-2022 Bowling Contract, and Ephrata Recreation Center Pool Rental Contract. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of the Substitute Teacher Service Agreement and an Educational Consortium for Telecommunications Savings Consulting Service Agreement. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the following proposals for the High School Renovations:

- OMNIA Seating by Irwin Seating Company
- Sky Fold Automatic Vertically Retractable Acoustic Walls
- ModernFold Operable Panel Partitions

Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of an estimate from ACIA Airborne Contamination Identification Associates Ltd., for air purification units. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mrs. Stull explained the bid process utilized for the Denver Elementary Chiller Replacement Project. She explained that the original low bid was received from Shannon A. Smith. This bid of \$589,740 was withdrawn due to a mathematical error. Therefore the District is recommending to award the project to Heisey Mechanical Ltd., the next lowest bid, in the amount of \$649,000. Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of a bid award for Denver Elementary School Chiller Replacement. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Dr. Beth Haldemen spoke about the formation of a Professional Education Committee, a group of about 30 people who meet once a year to review what the district is doing educationally. She explained that certain representatives need to be Board approved. Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of the Professional Education Committee. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of a Family Sick Day Resolution. Roll call vote, all members voting yes with the exception of Ms. Wagner, who abstained from the vote, due to her membership in PSEA. Motion carried 6-0. (Addendum attached)

Dr. Musser spoke regarding the job description for the new position of Director of Communications, explaining that this position is common in Lancaster County. She shared that she worked closely with the Human Resources Director on the position requirements, noting that this individual would be responsible for communication within and outside the district. For a district comparable to our size, the salary range witnessed was from \$50,000 to \$70,000 or beyond, depending upon experience. Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of the job description for the Director of Communications. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of a recommendation from a student hearing request. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

PERSONNEL

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of Jessica Townsley as Assistant High School Principal, effective January 20, 2022. Roll call vote, all members voting yes. Motion carried 7-0.

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for approval the following professional staff leaves of absence:

- (1) Alicia Brandt, Reamstown Elementary School, child rearing leave, effective April 8, 2022 through the remainder of the 2021/2022 school year
- (2) Jennifer Vigilante, Cocalico Senior High School, child rearing leave, effective March 21, 2022 through November 18, 2022

Roll call vote, all members voting yes. Motion carried 7-0.

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the following personnel items:

- (a) Approval the following support staff resignations:
 - (1) Karen Lausch, Food Service Worker, effective November 12, 2021
 - (2) Julie Lehman, Administrative Assistant to the High School Assistant Principal, effective November 5, 2021
 - (3) Kristy Sensenig, Special Education Paraprofessional, effective November 19, 2021
 - (4) Deborah Snyder, Special Education Paraprofessional, effective November 23, 2021
- (b) Approval of the following support staff personnel:
 - (1) Sherri DeWitt, Math and Reading Classroom Support Paraprofessional, effective November 15, 2021
 - (2) Kira Dickson, Math and Reading Classroom Support Paraprofessional, effective date to be determined
 - (3) Susan Grisafi, Math and Reading Classroom Support Paraprofessional, effective date to be determined
 - (4) Amanda Groff, Special Education Paraprofessional, effective November 3, 2021
 - (5) Mildred Hollywood, Special Education Paraprofessional, effective November 8, 2021
 - (6) Kimberly Sheaffer, Custodian, effective November 3, 2021
- (c) Approval of the following interpreters:
 - (1) Emely Gonzalez, Cocalico Middle School Special Education Paraprofessional
 - (2) Laura Stehr, Cocalico High School Spanish Teacher
- (d) Approval of rescinded and new supplemental contracts for the 2021-2022 school year
- (e) Approval of STS employed guest teachers
- (f) Approval of a volunteer coach

Roll call vote, all members voting yes. Motion carried 7-0.

Mr. Brett Buckwalter provided the Lancaster-Lebanon IU13's newsletter to Board members.

Mr. Richard Brenner reported about the virtual orientation experience provided by the CTC.

Dr. Andria Weaver reported about job training experiences for some of our High School students.

Mr. Roger Czerwinski provided a summary of Fall sports accomplishments and highlights.

Dr. Beth Haldeman shared information about the High School Forensics textbook and the Elementary Math textbooks that are scheduled to be presented for Board approval at the regular Board meeting in December.

Dr. Steve Melnyk summarized the Safe Schools positive audit results and shared recommendations and suggestions for continuous improvement.

Dr. Ella Musser reported how the district is partnering with Community Services Group and the Caron Foundation for mental and emotional health supports for our students. She also provided information about our immunizations policy and how it can be modified to include more specific language from the Pennsylvania School Code regarding exemptions. Dr. Musser congratulated Mr. David Lutz for earning his status as a Pennsylvania Certified School Transportation Professional and provided Honor Roll certificates to Mr. Douglas Graybill and Mr. Richard Brenner for their dedication and years of service to the Cocalico School Board.

Rev. Kevin Eshleman thanked Mr. Richard Brenner for his years of service. Mrs. Juanita Fox told Mr. Brenner that he was a role model for her. Mr. Brenner remarked that he was grateful for the chance to serve the community.

During the general comments portion of the meeting, residents voiced opinions and concerns. Mr. Linford Hurst thanked the Board for saying no to the mandates and asked the board to continue to act with courage. Mr. Jon Hibshman thanked the Board for voting for parental rights. He voiced concerns that we have allowed evolution to come into our schools, removed the 10 commandments from all public places, and are progressing away from God and morality. He has chosen send his children to private school. Mr. Patrick Jasinski spoke of increased confirmed cases of COVID in Lancaster County, and that while we have been spared a spike, he believes that we are on a cusp that will take the virus to levels never seen before. He has had personal experience within his family with COVID and believes that the decision the Board made to make masks optional was immoral. Mr. Dan Burton thanked Mr. Brenner for his service to the District and expressed his disagreement with Mr. Jasinski's comments. He spoke regarding the rising costs for emotional support as well as the rise in discipline and counseling actions, and requested reports on these topics.

Rev. Eshleman announced that the Board would recess until December 6, 2021 at 7:30pm for the Board Reorganization meeting.

Sherri L. Stull
Secretary