

## Health and Safety Plan Summary: Cocalico School District

Anticipated Launch Date: July 1, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above. **\*All information contained within plan is subject to change based on guidance, recommendations and/or mandates from state and/or federal government agencies.**

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<p>Clean and disinfect furniture, high touch surfaces (door knobs, handrails, etc.), restrooms, hallways, and instructional spaces.</p> <p>Turn off water fountains.</p> <p>Hand sanitizer available in all instructional spaces and office areas.</p> <p>Clean and disinfect classroom desks and tables with each new group of students.</p> <p>Deep clean and sanitize busses with approved disinfectant prior to resuming transportation services.</p> <p>Routinely clean and disinfect all bus seats, seat backs, and handrails.</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans. Weather conditions will be a factor.</p>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>Desks/tables in instructional spaces will be separated as far as possible from one another to allow for greater social distancing where possible.</p> <p>When feasible, desks and tables will remain facing forward so students are not sitting across from each other. Other options could include facing away from each other, using plexiglass dividers, or increasing the distance between students.</p> <p>Students will be limited to one student out of class at a time whenever possible.</p>
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>In Yellow phase: Cafeteria will not be used for student lunches or any groups larger than 25 unless unexpected events require modification to this limitation.</p> <p>Students will eat lunch in classrooms. Boxed lunches will be provided to the students.</p> <p>In Green phase: Students may eat in cafeteria. Greater social distancing will be used and fewer students will be in the space at one time.</p> <p>Additional lunch periods may be added to the schedule to reduce the number of students in the communal space at any given time.</p> <p>Menu options may be limited and buffet and/or salad bars may remain closed.</p>
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Handwashing/hand sanitizing routines encouraged: Students will be reminded to wash hands and/or use hand sanitizer upon arrival, before and after lunch.</p> <p>Disinfecting products available in the classrooms.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p> <p><b>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p>	<p>Discuss proper ways to limit exposure to COVID-19 (hand washing, social distancing, avoid touching eyes, face mouth, etc.)</p> <p>District will post signs at each building entrance, in the hallways, and in the classrooms related to proper hygiene practices and COVID symptoms check.</p> <p>In Yellow phase:  No use of playground climbing equipment or swings during recess.  No use of shared playground equipment (balls, jump ropes, etc.).  No contact games or sports.  No games of catch.  Walking clubs, reading, and other non-contact activities will be encouraged.</p> <p>Divide gymnasium with partitions to divide students groups into no more than 25.</p> <p>PE teachers develop lessons that limit use of equipment and promote contactless activities.</p> <p>In Green phase:  Consider allowing use of playground climbing equipment and swings when feasible and allow for proper cleaning on a regular basis.  Allow the use of shared equipment (balls, jump ropes, etc.).  No contact games or sports.  Walking clubs, reading, and other non-contact activities will be encouraged.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>Limiting the sharing of materials among students</b></p>	<p>Limit the use of PE equipment to one group of students at a time so that it can be cleaned and disinfected prior to be used again.</p> <p>PE teachers develop lessons that limit use of equipment and promote contactless activities.</p> <p>Communal/shared supplies will be limited including special area materials. When needed, students will use their own materials.</p> <p>When library books are checked back in, they will be held for 4 days until they are returned to the shelves.</p>
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>In Yellow phase: Students will have limited mobility outside of the classroom. Hallway use will be restricted. This could include teachers changing classrooms instead of students and/or staggering dismissals between classes to limited the amount of hallway traffic.</p> <p>In Green phase: Students will have limited mobility outside of the classroom. Hallway use will be modified with limited usage. This could include students changing classrooms instead of teachers and/or staggering dismissals between classes to limited the amount of hallway traffic.</p>
<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Collaborate with transportation department and parents to minimize the number of students transported on each bus to the maximum extent possible.</p> <p>In Yellow phase: Special area classroom teachers will provide instruction in a regular education teacher's classroom when appropriate.</p> <p>Staff meetings and professional development will be delivered via small group or virtually.</p> <p>No assemblies.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>In Green phase: When/If visiting special area classrooms, students will hand sanitize upon entering and exiting the rooms.</p> <p>Assemblies and other large group gatherings will follow latest guidance from the Governor regarding limitations to group sizes.</p> <p>District will provide families with additional information regarding childcare facilities in the areas.</p>

**Monitoring Student and Staff Health**

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>Monitoring of anyone who appears or becomes ill at school. Ask COVID-19 screening questions: History of exposure to suspected or confirmed COVID-19? Temperature greater than 100.4? Cough, shortness of breath, sore throat, stomachache, loss of appetite, smell, and/or taste?</p> <p>Identify students and staff at higher risks.</p> <p>Advise daily self-check of students and staff prior to coming to school.</p> <p>Have staff remain home if they are sick and remind parents to do the same with sick children.</p> <p>Closely monitor daily attendance of students and staff.</p> <p>Individuals will be isolated and monitored in the health office/isolation area.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>The use of face masks is required if available, tolerated, and developmentally appropriate by the person.</p> <p>Individual will be advised to seek medical attention.</p> <p>Students will be readmitted after they are cleared by their physician with a medical note.</p> <p>Students/staff are required to be fever free, off of fever reducing medications for the previous 24 hours and at least 10 days have passed since symptoms first appeared.</p> <p>Students/staff are required to have improving symptoms.</p> <p>Provision of results of a negative COVID19 test may be requested.</p> <p>Superintendent will communicate changes in safety protocols and school closures on the school website, electronic communications, and SchoolMessenger.</p>

### Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p>As needed monitoring in the health office for anyone who appears or becomes ill at school:</p> <p>Ask COVID19 screening questions: History of exposure to suspected or confirmed COVID19? Temperature greater than 100.4? Cough, shortness of breath, sore throat, stomachache, headache, rash, loss of appetite, smell and/or taste?</p> <p>Identify students and staff at higher risk.</p> <p>Advise daily self-monitoring of students and staff prior to coming to school.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Encourage staff to stay home if they are sick and encourage parents to keep sick children home.</p> <p>Utilize available provisions for absences for students and staff.</p>
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>Masks and face shields will be available and may be required in certain situations.</p>
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>Masks will be available and may be required in certain situations.</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>IEPs or 504 Service Plans in collaboration with medical plans to provide health and safety provisions for students with complex needs/vulnerable individuals.</p>
<p><b>Strategic deployment of staff</b></p>	

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Cocalico School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **December 7, 2020**.

The plan was approved by a vote of:

  9   **Yes**

  0   **No**

Affirmed on: **December 7, 2020**.

By:

  
\_\_\_\_\_  
(Signature\* of Board President)

Rev. Kevin Eshleman

\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.