

## Health and Safety Plan Summary: Cocalico School District

Anticipated Launch Date: **July 1, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above. **\*All information contained within plan is subject to change based on guidance, recommendations and/or mandates from state and/or federal government agencies.**

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

#### Requirement(s)

**\* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)**

#### Strategies, Policies and Procedures

Clean and disinfect furniture, high touch surfaces (door knobs, handrails, etc.), restrooms, hallways, and instructional spaces.

Turn off water fountains.

Hand sanitizer available in all instructional spaces and office areas.

Clean and disinfect classroom desks and tables with each new group of students.

Deep clean and sanitize busses with approved disinfectant prior to resuming transportation services.

Routinely clean and disinfect all bus seats, seat backs, and handrails.

Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans. Weather conditions will be a factor.

### Social Distancing and Other Safety Protocols

## Requirement(s)

**\* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible**

## Strategies, Policies and Procedures

Desks/tables in instructional spaces will be separated as far as possible from one another to allow for greater social distancing where possible.

Desks/tables will remain facing forward so students are not sitting across from one another.

Students will be limited to one student out of class at a time whenever possible.

**\* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**

In Yellow phase:

Cafeteria will not be used for student lunches or any groups larger than 25 unless unexpected events require modification to this limitation.

Students will eat lunch in classrooms. Boxed lunches will be provided to the students.

In Green phase:

Students may eat in cafeteria. Greater social distancing will be used and fewer students will be in the space at one time.

Additional lunch periods may be added to the schedule to reduce the number of students in the communal space at any given time.

Menu options may be limited and buffet and/or salad bars may remain closed.

**\* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices**

Handwashing/hand sanitizing routines encouraged:

Students will be reminded to wash hands and/or use hand sanitizer upon arrival, before and after lunch.

Disinfecting products available in the classrooms.

Discuss proper ways to limit exposure to COVID-19 (hand washing, social distancing, avoid touching eyes, face mouth, etc.)

## Requirement(s)

## Strategies, Policies and Procedures

**\* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

District will post signs at each building entrance, in the hallways, and in the classrooms related to proper hygiene practices and COVID symptoms check.

**\* Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes**

In Yellow phase:

No use of playground climbing equipment or swings during recess.

No use of shared playground equipment (balls, jump ropes, etc.).

No contact games or sports.

No games of catch.

Walking clubs, reading, and other non-contact activities will be encouraged.

Divide gymnasium with partitions to divide students groups into no more than 25.

PE teachers develop lessons that limit use of equipment and promote contactless activities.

In Green phase:

Consider allowing use of playground climbing equipment and swings when feasible and allow for proper cleaning on a regular basis.

Allow the use of shared equipment (balls, jump ropes, etc.).

No contact games or sports.

Walking clubs, reading, and other non-contact activities will be encouraged.

Limit the use of PE equipment to one group of students at a time so that it can be cleaned and disinfected prior to be used again.

PE teachers develop lessons that limit use of equipment and promote contactless activities.

Communal/shared supplies will be limited including special area materials. When needed, students will use their own materials.

When library books are checked back in, they will be cleaned and held for 4 days until they are returned to the shelves.

In Yellow phase:

Students will have limited mobility outside of the classroom. Hallway use will be restricted. This could include teachers changing classrooms instead of students and/or staggering dismissals between classes to limited the amount of hallway traffic.

In Green phase:

Students will have limited mobility outside of the classroom. Hallway use will be modified with limited usage. This could include students changing classrooms instead of teachers and/or staggering dismissals between classes to limited the amount of hallway traffic.

Collaborate with transportation department and parents to minimize the number of students transported on each bus to the maximum extent possible.

In Yellow phase:

Special area classroom teachers will provide instruction in a regular education teacher's classroom when appropriate.

Staff meetings and professional development will be delivered via small group or virtually.

No assemblies.

In Green phase:

**Limiting the sharing of materials among students**

**Staggering the use of communal spaces and hallways**

**Adjusting transportation schedules and practices to create social distance between students**

**Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students**

**Requirement(s)**

**Strategies, Policies and Procedures**

When/If visiting special area classrooms, students will hand sanitize upon entering and exiting the rooms.

Assemblies and other large group gatherings must include no more than 250 people.

**Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars**

District will provide families with additional information regarding childcare facilities in the areas.

**Other social distancing and safety practices**

**Monitoring Student and Staff Health**

**Requirement(s)**

**Strategies, Policies and Procedures**

**\* Monitoring students and staff for symptoms and history of exposure**

Monitoring of anyone who appears or becomes ill at school. Ask COVID-19 screening questions: History of exposure to suspected or confirmed COVID-19? Temperature greater than 100.4? Cough, shortness of breath, sore throat, stomachache, loss of appetite, smell, and/or taste?

Identify students and staff at higher risks.

Advise daily self-check of students and staff prior to coming to school.

Have staff remain home if they are sick and remind parents to do the same with sick children.

Closely monitor daily attendance of students and staff.

**\* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure**

Individuals will be isolated and monitored in the health office/isolation area.

The use of face masks is required if available, tolerated, and developmentally appropriate by the person.

### Requirement(s)

**\* Returning isolated or quarantined staff, students, or visitors to school**

### Strategies, Policies and Procedures

Individual will be advised to seek medical attention.

Students will be readmitted after they are cleared by their physician with a medical note.

Students/staff are required to be fever free, off of fever reducing medications for the previous 24 hours and at least 10 days have passed since symptoms first appeared.

Students/staff are required to have improving symptoms.

Provision of results of a negative COVID19 test may be requested.

Superintendent will communicate changes in safety protocols and school closures on the school website, electronic communications, and SchoolMessenger.

### Other Considerations for Students and Staff

### Requirement(s)

**\* Protecting students and staff at higher risk for severe illness**

### Strategies, Policies and Procedures

As needed monitoring in the health office for anyone who appears or becomes ill at school:

Ask COVID19 screening questions: History of exposure to suspected or confirmed COVID19? Temperature greater than 100.4? Cough, shortness of breath, sore throat, stomachache, headache, rash, loss of appetite, smell and/or taste?

Identify students and staff at higher risk.

Advise daily self-monitoring of students and staff prior to coming to school.

Encourage staff to stay home if they are sick and encourage parents to keep sick children home.

Utilize available provisions for absences for students and staff.

**Requirement(s)**

**Strategies, Policies and Procedures**

**\* Use of face coverings (masks or face shields) by all staff**

Masks and face shields will be available and may be required in certain situations.

**\* Use of face coverings (masks or face shields) by older students (as appropriate)**

Masks will be available and may be required in certain situations.

**Unique safety protocols for students with complex needs or other vulnerable individuals**

IEPs or 504 Service Plans in collaboration with medical plans to provide health and safety provisions for students with complex needs/vulnerable individuals.

**Strategic deployment of staff**

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Cocalico School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **August 3, 2020**.

The plan was approved by a vote of:

  9   Yes

  0   No

Affirmed on: **August 3, 2020**.

By:



\_\_\_\_\_  
(Signature\* of Board President)

Rev. Kevin Eshleman

\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.