

## COCALICO SCHOOL DISTRICT Denver, PA

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, December 21, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Rev. Eshleman announced that the Cocalico School Board met for two separate Executive Sessions since the last public meeting. On December 14<sup>th</sup>, the Board met to discuss confidential employee and student matters. Furthermore, just prior to our public meeting tonight, the Board met to review several legal matters. Mrs. Marley and students from Mrs. Culbert's and Mrs. Lutz's classes provided information and excerpts about a book they wrote on surviving the quarantine of 2020.

### Board Members - all virtual attendance

Richard Brenner	Desiree Wagner	Pamela Blickle
Randall Renninger	Douglas Graybill	Juanita Fox
Brett Buckwalter	Rev. Kevin Eshleman	

### Administrators Present - all virtual attendance

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull	Chris Irvine	Scott Bennetch
Andrew Price	Anthony DiMatteo	Samantha Bensing
Dr. Susan Snyder	Dr. Andria Weaver	Mary Rinehart
Brad Kafferlin	Sherry Luttrell	Angela Marley

### Visitors Present - all virtual attendance

Tonyah Colatta-Rigney	Erin Kregar	Timothy Butz
Kim Marselas	Kristine Butz	Phil Leinbach

On a motion made by Mr. Brenner and seconded by Ms. Wagner, the Board approved the minutes of the School Board meetings held on November 23, 2020 and December 7, 2020. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Made to motion by Mr. Brenner and seconded by Mrs. Fox, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 8-0.

Beginning Balance 11/1/20	\$36,147,551.76
<u>Receipts:</u>	
Transfer from Tax Account	2,678,808.51
PDE – Social Security	211,698.52
PDE – Special Education	280,613.00
PDE – Medical Access	38,500.00
PDE – Title IIA	7,300.80
PDE – Title III	6,125.32
PDE – Title IV	10,572.65
PDE – PA Smart Grant	5,833.40
PDE – NSL	104,755.08
County of Lancaster – Realty Transfer Taxes	149,989.26
County of Lancaster – Delinquent Taxes	16,156.05

LCTCB – Wage Tax	433,119.91
College Board – payment for AP coordinator	250.00
UGI – rebate for new boiler	6,000.00
Tech Leasing – purchase of district vehicle	12,900.00
Cocalico Girls Soccer Booster – reimburse for Elite bus transportation	387.28
Penn State – donation for filling out survey	20.00
Lancaster Lebanon IU #13 – Caprisk	28,109.42
Lancaster Lebanon IU #13 – refund overpayment for special education services	4,438.78
Agora Charter School – refund	4,864.06
Cocalico Care Center – monthly transportation services	2,780.00
Cocalico Food Service – Salary & Benefits	167,404.16
Cocalico Education Foundation – reimburse for postage	157.00
Cocalico Extra-Curricular Account – reimburse for postage	19.00
Charles Jones – Right to Know Request	97.00
Ohiopyle - commissions	31.41
Pel Industries – commissions	171.88
Lifetouch commissions	192.85
School Rental	362.00
Ephrata Recycling	106.10
Fuel Sharing Fees	1,468.79
Mission Inspire Student Fees	504.00
Athletic Account	3,230.88
Insurance Receipts from Retirees	20,393.60
Insurance Receipts from Employees/Cobra	2,378.22
Miscellaneous Income	2,277.22
Interest	3,086.25
Total Receipts	\$4,205,102.40
Total Receipts Plus Beginning Balance	\$40,352,654.16
<u>Expenditures:</u>	
Invoices approved for month of November	1,894,956.66
Invoices for Athletics for month of November	23,339.15
Payrolls – 11/6 & 11/20	2,186,297.11
Transfer to PSDLAF (bank correcting next month)	120,000.00
Health Insurance Transfer	800,000.00
Fulton Bank – Monthly Fee	1,426.52
Total Expenditures	\$5,026,019.44
Void ck#154231–District III Athletic Director Association-wrong vendor - reissued	(228.00)
Void ck#154174–Remington Gochnauer-check damaged-reissued	(136.00)
Net Expenditures	\$5,025,655.44

**Ending Balance 11/30/20**

**\$35,326,998.72**

Mr. Buckwalter made a motion, seconded by Mr. Brenner, to approve invoices in the amount of \$954,380.34. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter, to approve the Capital Project Fund Account Register in the amount of \$92,912.07. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Phil Leinbach of AEM Architects provided an overview of the proposed Adamstown Elementary Masonry Repairs and the Cocalico High School Partial Roof/HVAC with District Office LED Lighting construction projects. Mr. Brenner made a motion, seconded by Mr. Buckwalter, for Board approval of Resolutions for the award of contracts for these projects. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Renninger, for Board approval of the following agreements: Johnson Controls, ArbiterPay, Payflex Systems USA, Inc., Pennsylvania Trust, and Mazzitti & Sullivan EAP Services. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Mr. Brenner made a motion, seconded by Mrs. Fox, for Board approval of the 2021-2022 PDE Accelerated Budget Opt-Out Resolution. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of Real Estate Exonerations. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Renninger, for Board approval to submit the 2021-2024 Cocalico School District Comprehensive Plan to the Pennsylvania Department of Education. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter, for Board approval of the disposal/sale of obsolete and unused items. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

**PERSONNEL**

Mr. Brenner made a motion, seconded by Mr. Buckwalter, for Board approval to extend the contract of Dr. Ella H. Musser, Superintendent, effective July 1, 2021 through June 30, 2026. Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of PSERS Special Sick Leave. Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Renninger made a motion, seconded by Mr. Brenner, for Board approval of the following personnel actions:

- (a) Approval of the resignation for the purpose of retirement of Keith Greusel, High School Science Teacher, effective the end of the 2020-2021 school year

- (b) Approval of the following professional staff leaves of absence:
  - (1) Barbara Wagner, Cocalico Middle School Teacher, effective the second semester of the 2020-2021 school year
  - (2) Elizabeth Steffy, Adamstown Elementary School Teacher, child rearing leave extension through the remainder of the 2020-2021 school year
- (c) Approval of the resignation of Peter Intoccia, Special Education long-term substitute, effective November 23, 2020
- (d) Approval of Lena Ritter, elementary long-term substitute teacher, effective the remainder of the 2020-2021 school year

Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of the following personnel actions:

- (a) Approval of following support staff resignations:
  - (1) Donna Weaver, part-time Food Service, effective December 22, 2020
  - (2) Sandra Eberly, part-time Food Service, effective January 1, 2021
- (b) Approval of the following support staff:
  - (1) Erin Fehr, part-time Paraprofessional, effective December 21, 2020
  - (2) Carol Doster, part-time Food Service, effective January 4, 2021
  - (3) Sandra Eberly, substitute Food Service, effective January 2, 2021
  - (4) Diane Martin, substitute Food Service, effective January 4, 2021
  - (5) Suzanne Wentzel, substitute Food Service, effective January 4, 2021
- (c) Approval of supplemental contracts for the 2020-2021 school year; for athletic coaches, pending the completion of PIAA mandatory coursework
- (d) Approval of support for High School eSports
- (e) Approval of athletic program volunteers per their continued completion of district and state requirements for the 2020-2021 school year

Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Buckwalter provided information about the I.U.#13, its recent financial audit, and other I.U.#13 Board meeting topics.

Mr. Brenner provided an update regarding the most recent CTC meeting, cafeteria balances, and current enrollments at CTC.

Dr. Musser expressed sympathy for staff, students and families of Brantley Wolfinger; provided an update about the Early Learning Mentor who is working with families in the Cocalico area; shared information about COVID-19 cases and the district's plan for remote learning on January 4, 5, and 6, 2021; and wished everyone a happy holiday and time to relax during the upcoming winter break.

Rev. Eshleman also wished everyone a nice holiday.

On a motion made by Mr. Brenner, seconded by Mr. Buckwalter, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary