

COCALICO SCHOOL DISTRICT
Denver, PA

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, September 28, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mr. Tony DiMatteo, Mr. Matt Horning, and Mr. Travis Wealand, Cocalico Middle School, shared information about the hybrid schedule and how instruction has been modified to engage both onsite and offsite students in classroom lessons.

Board Members Present

Richard Brenner	Lin Sensenig	Desiree Wagner
Pamela Blickle	Randall Renninger	Douglas Graybill
Juanita Fox	Brett Buckwalter	Rev. Kevin Eshleman

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull	Chris Irvine	Scott Bennetch
Andrew Price	Anthony DiMatteo	Samantha Bensing
Dr. Susan Snyder	Dr. Andria Weaver	Angela Marley
Mary Rinehart	Brad Kafferlin	Sherry Luttrell

Visitors Present

Phil Leinbach	M. Wellman	Laura Musser
Kurt Eckenroad	Becky Grimwood	Matt Kreider
Matt Horning	Erin Kregar	Matt Behney
Travis Wealand	Jamie Leshner	Michelle Hohl
Tara Griest	Kim Marselas	Stacey Parmer

On a motion made by Mr. Sensenig and seconded by Ms. Wagner, the Board approved the minutes of the School Board meeting held on August 24, 2020. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Made to motion by Ms. Wagner and seconded by Mrs. Fox, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 8/1/20	\$14,168,418.62
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Receipts:

Transfer from Tax Account	5,978,119.56
PDE – Basic Education	1,146,789.00
PDE – Social Security	231,228.65
PDE – Property Tax Relief	554,910.00
PDE – Transportation	115,892.00
PDE – Title I	47,960.54
PDE – Title IIA	10,056.14
PDE – Title IIA TIWP	11,363.65
PDE – Title III	1,531.34
PDE – Title IV	4,229.06
PDE – PA Smart Grant	13,611.08
PDE – Medical Access	18,500.00

PDE – NSL	45,989.12
Commonwealth of PA – SRO	59,999.35
Commonwealth of PA – In Lieu of Taxes	478.49
Commonwealth of PA – Medicaid Admin Claims	5,015.70
County of Lancaster – Realty Transfer Taxes	78,804.07
County of Lancaster – Delinquent Taxes	70,934.66
LCTCB – Wage Tax	464,675.27
PNC – Easy Procure – Pcard rebate	2,748.75
Wolgemuth – sale of items	1,299.50
Cocalico Education Foundation – Reimburse for grant items	3,266.47
Lancaster Masks – Donation for masks and shields	3,125.00
Highmark Foundation – Donation for COVID19 and/or health items	3,000.00
LLIU#13 – ESY reimbursement	1,745.06
School Rental	5,550.00
Ephrata Recycling	32.85
Pannebecker – sale of items	147.75
Fuel Sharing Fees	4,405.15
Mission Inspire Student Fees	20,360.00
Athletic Account	4,797.73
Insurance Receipts from Retirees	35,535.39
Insurance Receipts from Employees/Cobra	656.21
Miscellaneous Income	4,933.25
Interest	1,730.43
Total Receipts	\$8,953,421.22
Total Receipts Plus Beginning Balance	\$23,121,839.84
<u>Expenditures:</u>	
Invoices approved for month of August	1,498,200.18
Invoices for Athletics for month of August	20,743.17
Payrolls – 8/14 & 8/28	1,636,607.60
Health Insurance Transfer	300,000.00
Fulton Bank – Monthly Fee	1,438.16
Total Expenditures	\$3,456,989.11
Void ck#152271-CV Boys Volleyball-event cancelled	(250.00)
Void ck#153309-Camden County College-course cancelled	(1,245.00)
Net Expenditures	\$3,455,494.11
Ending Balance 8/31/20	<u>\$19,666,345.73</u>

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, to approve invoices in the amount of \$2,375,618.17. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox, to approve the Capital Project Fund Account Register in the amount of \$1,509,616.55. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of budgetary transfers for the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mrs. Fox for Board approval of the following proposals: Architectural/Engineering Services for High School Partial Roof and District Administration HVAC Replacement, and Architectural Services for Masonry Restoration at Adamstown Elementary School. Mr. Phil Leinbach of AEM Architects provided background information on these two proposals. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mr. Sensenig for Board approval of the following agreements: 2020-2021 Luthercare Preschool Facilities Lease Agreement – Reamstown Elementary School, 2020-2021 PDE Sponsor Agreement – CAP, 2020-2021 PDE Sponsor Agreement – Luthercare, and 2020-2021 School Access System – Johnson Controls. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of an increase in cyber insurance coverage. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of a Mental Health Parity Act Resolution. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox for Board approval of the amended Athletics Health and Safety Plan. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Ms. Wagner for Board approval of transportation contracts for the 2020-2021 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of an addendum to a 2020-2021 special education contract. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Renninger for Board approval of PSBA Officers and PSBA Insurance Trust Election votes. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Sensenig for Board approval of the MOU with Cocalico Education Association regarding the livestreaming of teachers' classes to permit students to remotely participate in the District's educational program. Ms. Wagner abstained from the voting due to being a PSEA member. Roll call vote, all other members voting yes. Motion carried 8-0. (Addendum attached)

Mrs. Fox made a motion, seconded by Mr. Buckwalter for Board approval of the revised 2020-2021 school calendar. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of the final adoption of policy manual changes/updates. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of the recommendations from a student hearing request. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

PERSONNEL

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of the amended Support Staff Performance, Evaluation, and Compensation System. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of PSERS Special Sick Leave. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Renninger made a motion, seconded by Mr. Sensenig, for Board approval the following personnel actions:

Approval of the following professional staff leaves of absence:

- (1) Mindy Bell, Adamstown Elementary School Teacher, Sabbatical Leave, effective the first semester of the 2020-2021 school year
- (2) Lindsay Ehrat, Cocalico Middle School Teacher, Sabbatical Leave, effective the second semester of the 2020-2021 school year
- (3) Erica Erb, Cocalico High School Teacher, child rearing leave extension through November 30, 2020
- (4) Chelsea Mann, Adamstown Elementary School Teacher, child rearing leave effective December 22, 2020 through the end of the 2020-2021 school year
- (5) Kelsey Hogan, Cocalico Middle School Teacher, child rearing leave effective January 6, 2021 through March 19, 2021

Approval of the hiring of Allyson Butz, long term substitute elementary teacher, per diem rate based on starting teacher's salary, effective the first semester of the 2020-2021 school year. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Sensenig made a motion, seconded by Mrs. Fox, for Board approval the following personnel actions:

Approval of the following support staff resignations:

- (1) Donna Brown, part-time Paraprofessional, effective August 19, 2020
- (2) Timothy Good, part-time District Mail Carrier, effective September 10, 2020
- (3) Terri Meckley, part-time Food Service, effective September 24, 2020

Approval of the following support staff personnel:

- (1) Lisa Sweigert, part-time Paraprofessional, effective August 27, 2020
- (2) Laken Keehner, part-time Paraprofessional, effective September 8, 2020
- (3) Kaitlyn Colon, part-time Paraprofessional, effective September 18, 2020
- (4) Holly Smith, part-time Paraprofessional, effective September 28, 2020
- (5) Jeffrey Wanner, part-time District Mail Carrier, effective September 14, 2020

Approval of supplemental contracts for the 2020-2021 school year, for an athletic coach, pending the completion of PIAA mandatory coursework, for after-school tutors, STS-employed guest teachers, a sport event worker, and athletic program volunteers per their continued completion of district and state requirements. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter provided an update on I.U.#13 and some challenges they are facing with substitute coverage and their elementary virtual program.

Mr. Brenner provided an update on the Lancaster County CTC and the enrollment status of the various programs.

Dr. Haldeman shared information about summer programs, summer in-service for professional staff and school performance data.

Dr. Musser thanked the School Board, administrators, teachers, and parents for all the work they are doing to support our students during all the COVID-19 related challenges and asked for everyone's continued grace and patience as we modify and adapt our instructional approaches during this time.

The following comments were made by visitors attending the meeting virtually:

- (1) Mr. M. Wellman voiced concerns about students lacking skills to learn from home and falling further behind as a result of the hybrid schedule.
- (2) Ms. Tara Griest expressed concerns with Cocalico using a hybrid model at the High School and Middle School while other districts have brought students back to school in-person full-time.
- (3) Ms. Jamie Leshner, an educator herself, questioned how the District will help students who are falling behind.

On a motion made by Mr. Graybill, seconded by Mr. Renninger, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull
Secretary