

**COCALICO SCHOOL DISTRICT
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, July 27, 2020 by Douglas Graybill, Vice-President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance.

Board Members Present

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| Richard Brenner | Lin Sensenig | Desiree Wagner |
| Pamela Blickle | Randall Renninger | Douglas Graybill |
| Juanita Fox | Brett Buckwalter | |

Administrators Present

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| Dr. Ella Musser | Dr. Stephen Melnyk | Dr. Beth Haldeman |
| Sherri L. Stull | Andrew Price | Angela Marley |

Visitors Present

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| Ann Ginder | Jenna Schillaci | Robyn Reel |
| Alisa Leidich | Kim Fasnacht | Roseanne Milligan |
| Barb Wagner | Kim Marselas | Rus Hohl |
| Cheryl Frost | Kristen Hartranft | Shawn Hershey |
| Danielle Vigilante-Webb | Lauren Bennett | Sheila Buckwalter |
| Denise Kidwell | Lindsay Ehrat | Stacey Sola |
| Denise Sidle | Lisa Buckles | Stacy Copenhagen |
| Diane Pavlek | Lisa Finger | Suzann Engle |
| Denise Young | Lori Good | Tia Michelle |
| Heather Myer | Matt Kreider | Trisha Pohronezny |
| Jackie Steed | Matthew Bartholomew | Vicki Kreider |
| Janice Lorah | Melissa Whitcomb | David Steed |
| Jennifer Vigilante | Matt Landis | Dave Brown |
| Jen Eshelman | Rebecca Peters | Kelly Martin |
| Jessica Campbell | Robyn Hunter | |
| Jill Carper | Jay Hunter | |

On a motion made by Mr. Sensenig and seconded by Mrs. Fox, the Board approved the minutes of the School Board meetings held on June 15, 2020 and June 29, 2020. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Made to motion by Mr. Buckwalter and seconded by Mrs. Fox, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 8-0.

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| Beginning Balance 6/1/20 | \$19,410,413.26 |
| <u>Receipts:</u> | |
| Transfer from Tax Account | 65,887.69 |
| PDE – Basic Education | 1,910,080.24 |
| PDE – Special Education | 477,124.43 |
| PDE – Retirement | 1,168,627.92 |
| PDE – Title II | 4,545.46 |
| PDE – Title III | 969.33 |
| PDE – PA Smart Grant | 1,944.44 |

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| PDE – CARES Act | 36,159.26 |
| PDE – Medical Access | 19,000.00 |
| PDE – NP Transportation | 48,125.00 |
| PDE – SD Transportation | 279,542.12 |
| PDE – Section 1305 & 1306 | 13,927.62 |
| PDE – NSL | 110,830.08 |
| County of Lancaster – Realty Transfer Taxes | 25,180.98 |
| County of Lancaster – Delinquent Taxes | 17,843.17 |
| LCTCB – Wage Tax | 297,895.16 |
| Weaver Wagon – library book donation | 771.10 |
| Utica – Auto Insurance refund | 101.00 |
| SKH donation – Denver Elementary | 188.16 |
| ASD.com donation – Denver Elementary | 648.72 |
| Lancaster County Conservation – refund | 30.00 |
| LLIU#13 – Stop Loss | 2,653.65 |
| Food Service – Salaries & Benefits | 210,983.65 |
| Aetna - Stop Loss | 30,052.15 |
| Ephrata Recycling | 111.04 |
| Credit Recovery Course Fee | 3,137.50 |
| Fuel Sharing Fees | 4,149.44 |
| Student Fees | 134.00 |
| Athletic Revenue | 98.93 |
| Insurance Receipts from Retirees | 14,156.87 |
| Miscellaneous Income | 2,892.00 |
| Interest | 1,422.64 |

Total Receipts \$4,749,213.75

Total Receipts Plus Beginning Balance **\$24,159,627.01**

Expenditures:

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| Invoices approved for month of June | 737,122.14 |
| Invoices for Athletics for month of June | 2,708.67 |
| Payrolls – 6/5 & 6/19 | 5,396,781.01 |
| PSERS – Employers Share | 2,330,970.17 |
| Health Insurance Transfer | 800,000.00 |
| Fulton Bank – Monthly Fee | 950.71 |

Total Expenditures \$9,268,532.70

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| Void ck#151028-Dan Long-Official-lost check | (83.00) |
| Void ck#152850-Eagle Rental-credit taken twice-check returned | (40.12) |
| Void ck#152852-Enginger Printing-lost check | (160.00) |
| Void ck#152648-Lehigh University-event cancelled | (390.00) |
| Void ck#152475-LL League Athletic-event cancelled | (100.00) |
| Void ck#152599-Brian Lindemuth-Official-lost check | (41.90) |

Net Expenditures \$9,267,717.68

Ending Balance 6/30/20

\$14,891,909.33

Mr. Buckwalter made a motion, seconded by Ms. Wagner, to approve invoices in the amount of \$1,199,018.71. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, to approve the Capital Project Fund Account Register in the amount of \$768,920.65. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the I.U. #13 Catalogue and PPE Bid - July 1, 2020 to June 30, 2021. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mrs. Fox made a motion, seconded by Mr. Buckwalter for Board approval of a Real Estate Exoneration. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of Liberty Elevator Experts contract. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of the following insurance policies: PSBA Volunteers Accident Insurance, and a Rider to Aetna Stop Loss Policy. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Renninger for Board approval of Technology Equipment/Supplies Purchase. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of a Sale of Asset. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of Special Education supplemental contracts. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of final adoption of policy manual changes/updates. Roll call vote, all members voting yes. Motion carried 8-0. (Addenda attached)

PERSONNEL

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of supplemental contracts for the 2020-2021 school year, contingent upon how pandemic restrictions may or may not apply. Ms. Wagner abstained from voting due to a conflict of interest. Roll call vote, all members voting yes. Motion carried 7-0.

Ms. Wagner made a motion, seconded by Mr. Sensenig, for Board approval the following personnel actions: approval of Professional Contracts for teachers, approval of the resignation of Jordan Shomper, Middle School Music Teacher, effective July 9, 2020, and approval of the following long-term substitute teachers, pending completion of all state and district requirements, per diem rate based on starting teacher's salary:

- (1) Emily Good, Denver Elementary, effective the 2020-2021 school year
- (2) Stephanie Dorshimer, Denver Elementary, effective the 2020-2021 school year
- (3) Leah Ament, Reamstown Elementary, effective the 1st semester of the 2020-2021 school year
- (4) Seth Long, Cocalico High School English Language Arts, effective the 1st semester of the 2020-2021 school year
- (5) Lena Ritter, Adamstown Elementary, effective October 3, 2020 through March 1, 2021

Roll call vote, all members voting yes. Motion carried 8-0.

Mrs. Fox made a motion, seconded by Mr. Buckwalter, for Board approval the following support staff resignations:

- (1) Barbara Frese, part-time Food Service, for the purpose of retirement, effective June 2, 2020
- (2) Donna Steffy, part-time Food Service, effective June 22, 2020
- (3) Jared Horst, part-time Paraprofessional, effective June 26, 2020

and approval of the following support staff personnel:

- (1) Brian Gensemer, full-time Custodian, effective July 27, 2020
- (2) Laurie Deering, part-time Paraprofessional, effective date TBD
- (3) Karli Little, part-time Paraprofessional, effective date TBD
- (4) Edward Dowlin, substitute Custodian, effective date TBD

Also requested was Board approval of athletic and extra-curricular volunteers. Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Brenner reported the CTC is working through school opening plans.

Dr. Ella Musser reported that administration has been busy planning for the opening of school and is working with the pandemic team to ensure safety plans are put in place. Surveys were sent to the parents and teachers to aid in opening plans. Virtual training for staff took place over the summer, with new training opportunities being planned for the school year. Dr. Musser noted that the school calendar lists some activities that may not be able to take place this year. She also mentioned that she observed youth soccer practicing with social distancing.

During the General Comments portion of the meeting, Mrs. Vicki Kreider, Denver Elementary teacher, voiced her concerns regarding how different school will look when it opens this year.

July 27, 2020

Mr. Graybill announced that the Board would be adjourning into an Executive Session following the meeting to discuss matters of personnel and employment.

On a motion made by Mr. Sensenig, seconded by Mr. Buckwalter, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull
Secretary