

COCALICO SCHOOL DISTRICT
Denver, PA

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, June 15, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. It was announced that the Cocalico School Board had met for an Executive Session on June 1, 2020 to discuss matters of employment related to COVID-19 circumstances.

Board Members Present

Richard Brenner	Lin Sensenig	Desiree Wagner
Pamela Blickle	Randall Renninger	Douglas Graybill
Juanita Fox	Brett Buckwalter	Rev. Kevin Eshleman

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull		

Visitors Present

Chase Hartranft	Chris Smith	Colin Stetter
Ethan Herr	Kim Marselas	Marty Gerhart
Owen Wilczek	Brody Ebersole	Chance Smith

On a motion made by Mr. Sensenig and seconded by Mr. Buckwalter, the Board approved the minutes of the School Board meeting held on May 18, 2020. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Made to motion by Mr. Buckwalter and seconded by Ms. Wagner, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 5/1/20	\$18,186,575.63
--------------------------	-----------------

Receipts:

Transfer from Tax Account	2,653,586.21
PDE – Plancon	57,930.79
PDE – Social Security	171,504.45
PDE – Title I	53,128.40
PDE – Title II	23,381.04
PDE – Title III	1,938.66
PDE – PA Smart Grant	7,777.76
PDE – NSL	111,466.92
County of Lancaster – Realty Transfer Taxes	36,395.40
County of Lancaster – Delinquent Taxes	38,004.60
LCTCB – Wage Tax	492,691.53
Penn State Grant – HS	500.00
Stephen Melnyk – return conference advance	731.40
Ebsco – refund credit balance	11.48
Teacher Recruitment Consortium – refund	157.50
Philhaven – refund	70.00
PSLA – refund conference	580.00
Cy Fritz Foundation – refund	370.00

LLIU#13 – Stop Loss	27,343.37
LLIU#13 – IDEA reimbursement & pass thru	471,850.00
Cocalico Care Center - Transportation	1,390.00
District Magistrate – fines	50.00
Food Service – Salaries & Benefits	241,007.27
Aetna - Stop Loss	252,467.56
Ephrata Recycling	115.90
Summer School	525.00
Credit Recovery Course Fee	2,350.00
Fuel Sharing Fees	2,906.91
Student Fees	152.00
AP Testing Fees	2,890.00
Athletic Revenue	1,491.54
Insurance Receipts from Retirees	22,311.59
Insurance Receipts from Employees/Cobra	5,683.60
Miscellaneous Income	1,400.00
Interest	1,466.59

Total Receipts \$4,685,627.47

Total Receipts Plus Beginning Balance **\$22,872,203.10**

Expenditures:

Invoices approved for month of May	954,184.90
Invoices for Athletics for month of May	758.70
Payrolls – 5/8 & 5/22	2,006,498.33
Health Insurance Transfer	500,000.00
Fulton Bank – Monthly Fee	1,295.91

Total Expenditures \$3,462,737.84

Void ck#152603-PASPA-workshop cancelled	(49.00)
Void ck#151965-Prismatic-event cancelled	(799.00)
Void ck#152984-Montessori Country Day-event cancelled	(100.00)

Net Expenditures \$3,461,789.84

Ending Balance 5/31/20

\$19,410,413.26

Mr. Brenner made a motion, seconded by Mrs. Fox, to approve invoices in the amount of \$569,997.00. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Buckwalter, to approve the Capital Project Fund Account Register in the amount of \$664,569.12. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Ms. Wagner made a motion, seconded by Mr. Buckwalter, for Board approval of a Resolution Authorizing Final Budget. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox for Board approval of a Resolution authorizing the 2020 Annual Tax Levy. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of an Installment Payment Plan Amendment Resolution. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of the 2020-2021 Homestead and Farmstead Exclusion Resolution. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Renninger for Board approval to authorize the Business Manager to make any year-end budgetary transfers for the 2019-2020 school year required by the auditors. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Sensenig made a motion, seconded by Mrs. Fox for Board approval of a Resolution for Commitment of June 30, 2020 Fund Balance. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Sensenig for Board approval of a Resolution to Acquire Property into Land Bank. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mrs. Fox for Board approval of the following bid recommendations: I.U. #13 Joint Purchasing - Art Supplies, Athletic Trainer/Medical Supplies, Classroom/Office Supplies, Custodial Supplies, Technology Education Supplies, and Copy Paper. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of an Addendum to the Brightbill Transportation Contract. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Buckwalter for Board approval of the following agreements/contracts for contracted services for the 2020-2021 school year: the Richard J Caron Foundation, I.U. #13, River Rock Academy, and New Story. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for approval of the following insurance coverages: Package, Auto, Commercial Umbrella, Equipment Breakdown, and School Leader's Liability - Utica National Insurance Group; Worker's Compensation - Eastern. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mrs. Fox for Board approval of the disposal/sale of obsolete and unused items. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Ms. Wagner for Board approval of a Resolution to Submit a PDE Waiver Request Form. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of exceptions to the official list of graduating seniors. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of preliminary adoption of policy manual changes/updates. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

PERSONNEL

Mr. Buckwalter made a motion, seconded by Mr. Renninger, for Board approval of the following personnel actions: approval of Nikole Ortiz, High School Spanish Teacher, effective the 2020-2021 school year, Bachelor's/Step 1, pending completion of all state and district requirements; approval of child rearing leave for Elizabeth Steffy, Adamstown Elementary Teacher, effective October 3, 2020 through March 1, 2021; and approval of the following long-term substitute teachers, pending completion of all state and district requirements: Tricia Fasnacht, Middle School English Language Arts, effective the 2020-2021 school year, and Caleb Smith, High School Art, effective the 1st semester of the 2020-2021 school year. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Sensenig made a motion, seconded by Mr. Renninger, for Board approval of Melissa Manganello, part-time paraprofessional, effective date TBD; approval of an addendum to Support Staff Performance, Evaluation, and Compensation System; approval of summer staff for 2020 for in-person or remote work as appropriate; and approval of doctors/dentists for the 2020-2021 school year. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter provided an update on the IU#13 programs.

Mr. Brenner reported the CTC saved \$18,000 through COVID-19 initiatives. He also updated the Board on fill rates, waiting lists, and classroom capacity for each campus, and advised that CTC is reviewing reports to see what local industry is looking for in workers.

Dr. Haldeman reported that Cocalico School District received \$343,513 from the CARES Act as a one-time emergency funding, however \$7,200 of this money is earmarked for non-public schools in our district.

Dr. Ella Musser thanked the Boys Scouts for zooming in to the Board meeting, acknowledged the community through thank you letters for their help with the diploma ceremony, senior parade, and virtual graduation, and reported that the Lancaster County Community Foundation provided \$25,000 for Tech Ed equipment. She also reported that plans are in the process for the opening of sports and school. Finally, the District will work with Denver Borough to become a point of distribution for vaccinations once they become available.

June 15, 2020

Reverend Eshleman thanked Dr. Musser and the High School Staff for making graduation special for this year's seniors.

On a motion made by Mr. Buckwalter, seconded by Mr. Sensenig, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull
Secretary