

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, May 18, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Elementary Principals shared highlights and a video about student and staff involvement in the Continuity of Education program. Robert Pena, Lancaster Emergency Management Agency, provided information regarding Point of Distribution services.

Board Members Present

Richard Brenner	Lin Sensenig	Desiree Wagner
Pamela Blickle	Randall Renninger	Douglas Graybill
Juanita Fox	Brett Buckwalter	Rev. Kevin Eshleman

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull	Chris Irvine	Scott Bennetch
Andrew Price	Anthony DiMatteo	Samantha Bensing
Susan Snyder	Dr. Andria Weaver	Angela Marley

Visitors Present

Brad Kafferlin	Robin Boyer	Kim Marselas
Matt Eshelman	Robert Pena	

On a motion made by Mr. Brenner and seconded by Mrs. Fox, the Board approved the minutes of the School Board meetings held on April 20, 2020 and May 4, 2020. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Made to motion by Ms. Wagner and seconded by Mr. Sensenig, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 4/1/20	\$21,826,007.91
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Receipts:

PDE – Basic Education	1,147,076.00
PDE – Title I	28,615.40
PDE – Title II	6,041.47
PDE – Title III	969.33
PDE – NSL	66,328.85
Commonwealth of PA - Health Services	53,545.26
County of Lancaster – Realty Transfer Taxes	33,242.75
County of Lancaster – Delinquent Taxes	57,064.37
LCTCB – Wage Tax	103,734.32
RACC - refund - event cancelled	60.00
Music in the Schools - event cancelled	915.00
PASA - event cancelled	688.00
LLIU#13 – EHCC reimbursement	95,615.67
Cocalico Care Center - Transportation	2,780.00
District Magistrate – fines	1.29
A-Team Recycling	28,382.40

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Voler - Sponsorship program	1,070.00
Foxchase - Sponsorship program	600.00
PMEA - refund - event cancelled	165.00
Aetna - Stop Loss	87,087.05
Lifetouch - Commissions	688.50
School Rental	5,475.00
Camp Swatara Fundraisers	425.84
Credit Recovery Course Fee	175.00
Field Trip Fee	133.00
Student Fees	1,022.00
AP Testing Fees	2,776.00
Athletic Revenue	4,461.84
Insurance Receipts from Retirees	37,334.70
Insurance Receipts from Employees/Cobra	5,676.14
Miscellaneous Income	1,964.00
Interest	1,692.73

Total Receipts \$1,775,806.91

Total Receipts Plus Beginning Balance **\$23,601,814.82**

Expenditures:

Invoices approved for the month of April	478,957.22
Invoices for Athletics for month of April	5,757.81
Payrolls - 4/10 & 4/24	2,030,445.30
Transfer to Capital Fund (18/19)	2,000,404.23
Health Insurance Transfer	900,000.00
Fulton Bank - Monthly Fee	979.63

Total Expenditures \$5,416,544.19

Void ch#152548-PAFPC-workshop cancelled	(1,080.00)
Void ch#152467-Transperfect Remote Interpreting-lost check	(10.00)
Void ch#152278-Hempfield SD-event cancelled	(215.00)

Net Expenditures \$5,415,239.19

**Ending Balance 4/30/20**

**\$18,186,575.63**

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, to approve invoices in the amount of \$682,543.16. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter, to approve the Capital Project Fund Account Register in the amount of \$333,572.49. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mrs. Fox made a motion, seconded by Mr. Buckwalter, to approve budgetary transfers for the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Buckwalter for Board approval of the following bids for supplies: District Technology Education Supplies, and Athletic Supplies for Fall Sports. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mr. Sensenig for Board approval of the following agreements: Substitute Teacher Service – July 1, 2020 - June 30, 2022, and Joint Purchasing with PEPPM, COSTARS, TCPN, Vertiv, TIPS/TAPS, U.S. Communities, E&I, and Federal Surplus Property Program. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter for Board approval of an Intergovernmental Cooperation Agreement with the Lancaster County Land Bank Authority and the Borough of Denver. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Sensenig for Board approval of Special Education supplemental contracts. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter for Board approval of student and adult meal prices for 2020-2021. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mrs. Fox for Board approval of the designation of several organizations to handle aspects of school business for 2020-2021: Fulton Bank – depository for District accounts; Kegel, Kelin, Litts & Lord – District solicitor; and Trout CPA – District auditing firm. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of Incumbent Richard Brenner as School Board Treasurer for a one-year term 2020-2021, and approval of a resolution to appoint Ausma Buffenmyer as District tax collector for 2020-2021. Roll call vote, all members voting yes except for Mr. Brenner, who abstained. Motion carried 8-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of School Board meeting dates for 2020-2021. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter for final adoption of policy manual changes/updates to Policy #335 – Family and Medical Leaves (Administrative Employees), Policy #435 – Family and Medical Leaves (Professional Employees), and Policy #535 – Family and Medical Leaves (Classified Employees). Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

## **PERSONNEL**

Mr. Renninger made a motion, seconded by Mr. Buckwalter, for Board approval of the 2020-2021 Support Staff Performance Evaluation and Compensation System. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the hiring of Holly Martin, High School Social Studies Teacher, effective the 2020-2021 school year, Bachelor's/Step 2, pending completion of all state and district requirements. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of child rearing leave for Erica Erb, High School Technology Education Teacher, effective August 20, 2020 through October 4, 2020. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the following personnel actions: approval of Perry Lorah as Head Custodian at Reamstown Elementary School, effective July 1, 2020; approval of a supplemental contract for a Musical Choreographer for the Middle School for the 2019-2020 school year; and approval of staff for summer programs, for instructional staff and CPR trainers; this approval is contingent upon a lifting of the Governor's Stay-At-Home orders to allow for small groups of students and/or teachers to be provided with in-person instruction within our school buildings. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Brenner provided an update regarding student enrollments in CTC programs and shared information from various CTC committees.

Dr. Melnyk shared a summary of the Pennsylvania Youth Survey (PAYS) outcomes for Cocalico students.

Dr. Musser congratulated Roger Czerwinski, Athletic Director, for being recognized by the National Interscholastic Athletic Administrators Association (NIAAA) as a Certified Master Athletic Administrator and provided information about upcoming dates and events.

On a motion made by Mr. Buckwalter, seconded by Mrs. Fox, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary