

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, April 20, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance.

Board Members Present

Richard Brenner	Lin Sensenig	Desiree Wagner
Pamela Blickle	Randall Renninger	Douglas Graybill
Juanita Fox	Brett Buckwalter	Rev. Kevin Eshleman

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull		

Visitors Present

Brad Kafferlin	Robin Boyer	Kim Marselas
Joy Dickson	Korry Stokrp	Penny Leschner

On a motion made by Mr. Brenner and seconded by Mr. Buckwalter, the Board approved the minutes of the School Board meetings held on March 16, 2020 and April 6, 2020, with an addition made to the April 6, 2020 minutes. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Made to motion by Mr. Buckwalter and seconded by Ms. Wagner, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 3/1/20	\$26,900,118.15
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Receipts:

PDE – Special Education	278,665.00
PDE – SD Transportation	203,660.12
PDE – PlanCon Reimbursement	23,604.58
PDE – Retirement	1,013,785.49
PDE – Medical Access	10,000.00
PDE – Title I	28,615.40
PDE – Title II	6,041.47
PDE – Title III	969.33
PDE – Title IV	2,287.60
PDE – NSL	67,445.85
County of Lancaster – Realty Transfer Taxes	29,374.94
County of Lancaster – Delinquent Taxes	92,568.10
LCTCB – Wage Tax	236,024.02
PA Cyber Charter School – student athletic fee	414.47
LLIU#13 – EHCC reimbursement	58,209.23
Cocalico Care Center - Transportation	2,780.00
Liberty Mutual - Premium return - transfer to Capital	334.00
District Magistrate – fines	174.02
Ephrata Recycling	225.80

Ruth Kramer - donation to Reamstown Art Department	290.76
Wolgemuth - Sale of Fixed Assets	1,414.00
Reinhold's VFW - donation for Veteran breakfast	600.00
Aetna - Stop Loss	35,859.47
Lifetouch - Commissions	168.00
School Rental	1,256.25
Camp Swatara Fundraisers	1,230.09
Cocalico Food Service - Salaries & Benefits	145,450.20
Field Trip Fee	336.54
Student Fees	1,135.98
AP Testing Fees	4,982.00
Athletic Revenue	233.24
Insurance Receipts from Retirees	37,041.14
Insurance Receipts from Employees/Cobra	7,413.86
Miscellaneous Income	1,736.88
Interest	11,647.93

Total Receipts \$2,305,975.76

Total Receipts Plus Beginning Balance **\$29,206,093.91**

Expenditures:

Invoices approved for the month of March	2,046,329.04
Invoices for Athletics for month of March	9,568.39
Payrolls - 3/13 & 3/27	2,082,610.72
Health Insurance Transfer	800,000.00
Fulton Financial Advisors - Debt Service	413,200.00
PSERS - Employers Share	2,027,379.34
Fulton Bank - Monthly Fee	998.51

Total Expenditures \$7,380,086.00

**Ending Balance 3/31/20**

**\$21,826,007.91**

Mr. Renninger made a motion, seconded by Ms. Wagner, to approve invoices in the amount of \$1,312,253.05. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter, to approve the Capital Project Fund Account Register in the amount of \$284,440.49. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Ms. Wagner made a motion, seconded by Mrs. Fox for Board approval of following bid and quote recommendations: District Janitorial Equipment and Supplies, District School Supplies, District Bulk Fuel, and the Adamstown Elementary Kitchen Renovations Project. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter for Board approval of a Petition to Postpone the 2020 Upset Tax Sale. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of the Lancaster-Lebanon IU #13 General Operation Budget and the Instructional Media Services Budget for the 2020-2021 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Brenner for Board approval of resolutions authorizing notice of proposed final budget. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Ms. Wagner made a motion, seconded by Mr. Renninger for Board approval of the Special Education Plan Report. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of a special education supplemental contract. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Ms. Wagner made a motion, seconded by Mr. Sensenig for Board approval of a Settlement Agreement and Release. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Brenner made a motion, seconded by Mr. Buckwalter for Board approval of a list of the 2020 class for graduation, with exceptions to be presented for approval at the regular Board meeting in June. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of preliminary adoption of policy manual changes/updates to policies #335, #435, and #535. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

## **PERSONNEL**

Mr. Brenner made a motion, seconded by Mr. Buckwalter, for Board approval of the following personnel actions: approval of the following child rearing leave requests - Samantha Hackenburg, Adamstown Elementary Teacher, effective return to work date changed to May 4, 2020; Kali Martin, Middle School English Language Arts teacher, effective June 8, 2020 through the 2020-2021 school year; Amy Steffy, Reamstown Elementary Teacher, effective the first semester of the 2020-2021 school year; and Tamara Armstrong, Reamstown Elementary Health and Physical Education Teacher, effective August 20, 2020 through September 8, 2020. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of the following personnel actions: approval of the hiring of Greta Sprecher, part-time Paraprofessional, effective date TBD; approval of an STS-employed Guest Teacher, and approval of a sport event worker.

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Mr. Brenner provided updates regarding the CTC budgeting process and the tracking of participation rates in the various programs.

Dr. Musser recognized Mrs. Lisa Borry for being named VFW Teacher of the Year. She also provided information about Twitter feeds that honor our senior athletes and shared some of the plans regarding graduation. Dr. Musser also thanked the Board, staff and community for working together during this time to provide many necessary services to our students and their families.

Rev. Eshleman looks forward to reconnecting in person with the rest of the Board, and experiencing student presentations. He also reported that a Board letter, drafted by Mr. Richard Brenner, was sent out to the Cocalico staff, thanking them for all their hard work.

On a motion made by Mr. Sensenig, seconded by Mrs. Fox, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary