

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, September 16, 2019 by Allen Dissinger, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mrs. Shirey and students Summer Haldeman, Elyssa Sherman, Andrew Stevens, and Matthew Stevens showed slides and talked about highlights from their trip to Italy during the summer of 2019.

Board Members Present

|                   |                     |                  |
|-------------------|---------------------|------------------|
| Douglas Graybill  | Desiree Wagner      | Juanita Fox      |
| Randall Renninger | Rev. Kevin Eshleman | Brett Buckwalter |
| Allen Dissinger   |                     |                  |

Administrators Present

|                 |                    |                       |
|-----------------|--------------------|-----------------------|
| Dr. Ella Musser | Dr. Stephen Melnyk | Dr. Tabettha Haldeman |
| Sherri L. Stull | Chris Irvine       | Scott Bennetch        |
| Andrew Price    | Anthony DiMatteo   | Samantha Bensing      |
| Susan Snyder    | Dr. Andria Weaver  | Angela Marley         |

Visitors Present

|                |                 |              |
|----------------|-----------------|--------------|
| Kim Marselas   | Michelle Shirey | John Stevens |
| Connie Stevens |                 |              |

On a motion made by Mr. Buckwalter and seconded by Rev. Eshleman, the Board approved the minutes of the School Board meeting held on August 19, 2019. Roll call vote, all members voting yes. Motion carried 7-0.

Made to motion by Mr. Renninger and seconded by Rev. Eshleman, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 7-0.

|                          |                |
|--------------------------|----------------|
| Beginning Balance 8/1/19 | \$8,712,138.75 |
|--------------------------|----------------|

Receipts:

|  |               |
|--|---------------|
| Real Estate Tax Transfer                     | 19,064,600.20 |
| PDE – Title I - 8514                         | 34,052.50     |
| PDE – Social Security – 7110                 | 222,152.13    |
| PDE - Basic Education – 7111                 | 1,147,077.00  |
| PDE – Property Tax Relief – 7340             | 553,697.00    |
| PDE – Transportation – 7311                  | 396,229.79    |
| PDE – NSL – 0400                             | 2,939.18      |
| Commonwealth of PA – In Lieu of Taxes        | 478.49        |
| County of Lancaster – Realty Transfer Taxes  | 65,085.93     |
| County of Lancaster – Delinquent Taxes       | 11,653.71     |
| LCTCB – Wage Tax                             | 439,878.18    |
| CoreSource – Refund health insurance payment | 151.47        |
| LLIU#13 – ESY Reimbursement                  | 894.05        |
| LLIU#13 – EHCC pool disbursement             | 24,113.29     |
| Right to Know Request fees                   | 37.35         |

|   |                        |
|---|------------------------|
| Warwick School District - Mainstreaming     | 13,927.62              |
| Ephrata Recycling                           | 77.84                  |
| District Magistrate - Fines                 | 202.50                 |
| Pannebecker - Sale of items                 | 63.00                  |
| PEL Industries - Commissions                | 53.24                  |
| Cocalico Food Service - Salaries & Benefits | 52,375.62              |
| Summer Tuition                              | 1,225.00               |
| Gym Uniforms                                | 705.00                 |
| Field Trip Fees                             | 150.00                 |
| Student Class Fees                          | 5,435.78               |
| Parking Permit Fees                         | 1,230.00               |
| Mission Inspire Student Fees                | 36,126.00              |
| Athletic Revenue                            | 17,752.65              |
| School Rental                               | 7,050.10               |
| Insurance Receipts from Retirees            | 32,196.12              |
| Insurance Receipts from Employees/Cobra     | 6,434.20               |
| Miscellaneous Income                        | 3,655.00               |
| Interest                                    | 37,598.13              |
| <b>Total Receipts</b>                       | <b>\$22,179,298.07</b> |

Total Receipts Plus Beginning Balance **\$30,891,436.82**

Expenditures:

|  |                       |
|--|-----------------------|
| Invoices approved for the month of August  | 2,164,545.02          |
| Invoices for Athletics for month of August | 14,245.17             |
| Payrolls - 8/2, 8/16 & 8/30                | 2,177,059.55          |
| Health Insurance Transfer                  | 400,000.00            |
| Fulton Bank - Monthly Fee                  | 1,380.31              |
| <b>Total Expenditures</b>                  | <b>\$4,757,230.05</b> |

**Ending Balance 8/31/19 \$26,134,206.77**

On a motion made by Rev. Eshleman, and seconded by Mrs. Fox, the Board approved invoices in the amount of \$1,694,377.98. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of Capital Project Fund Account Register in the amount of \$1,240,619.60. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

On a motion by Rev. Eshleman, seconded by Mrs. Fox, for Board approval of Mental Health Parity Act Resolution. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mrs. Fox, for Board approval of athletic supplies bid for the 2019/2020 spring sports season. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of Consolidated Engineers proposal for engineering services for Cocalico Middle School chiller replacement. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

Rev. Eshleman made a motion, seconded by Mr. Buckwalter for Board approval of the following contracts/agreements: CoreSource, Inc. Administrative Services, Payflex Systems USA, Inc. renewal, I.U. #13 Consultative Services, 222 Dutch Lanes, Inc., and Storm Water Management and Declaration of Easement. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached.)

Rev. Eshleman made a motion, seconded by Mrs. Fox, for Board approval of additional graduates to the class of 2019. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached.)

Made to motion by Mr. Renninger, seconded by Mrs. Fox for Board approval of Special Education supplemental contracts. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached.)

Rev. Eshleman made a motion, seconded by Ms. Wagner, for Board approval of Andrew Price, Assistant High School Principal, as District Attendance Officer. Roll call vote, all members voting yes. Motion carried 7-0.

## **PERSONNEL**

Rev. Eshleman made a motion, seconded by Ms. Wagner, for Board approval of the following staff positions, pending completion of all state and district requirements: Katie Doughty, Elementary Teacher, Bachelor's+12/Step 2, effective August 26, 2019, and Ann Marie Brown, Elementary Reading Specialist, Master's, Step 4, effective no later than October 30, 2019. Continued on this motion, approval of Caleb Smith, High School Art Long Term Substitute Teacher, effective August 20, 2019 for the remainder of the 2019/2020 school year. Roll call vote, all members voting yes. Motion carried 7-0.

Rev. Eshelman made a motion, seconded by Mr. Renninger for Board approval of the following support staff resignations: Kathy Schell, part-time Paraprofessional, effective August 26, 2019; Shannon Zimmerman, part-time Paraprofessional, effective September 12, 2019; Kristy Firestone, full-time Receptionist/Administrative Assistant, effective October 7, 2019; Carol Shimko, part-time Food Service, for the purpose of retirement, effective December 20, 2019; and Joan Ross, full-time Administrative Assistant, for the purpose of retirement, effective January 21, 2020. Continued on this motion, approval of the following support staff: Breanna Hall, part-time Paraprofessional, effective September 9, 2019; Joanne Klee, part-time Paraprofessional, effective September 16, 2019; Kelly McKivigan, part-time Paraprofessional, effective September 16, 2019; and Donna Eby, part-time Library Assistant, effective September 16, 2019. Roll call vote, all members voting yes. Motion carried 7-0.

Mrs. Fox made a motion, seconded by Mr. Buckwalter, for Board approval of supplemental contracts for the 2019/2020 school year; for athletic coaches, pending completion of PIAA mandatory coursework; after school tutors for the 2019/2020 school year; STS-employed Guest Teachers; sport event workers; and athletic and extra-curricular volunteers per their continued completion of district and state requirements for the 2019/2020 school year. Roll call vote, all members voting yes. Motion carried 7-0.

I.U. #13 Report - Mr. Dissinger handed out the newsletter and shared a list of services and supports provided by I.U. #13. He also explained some administrative changes that will be taking place there at the I.U.

Federal/Special Education Programs Report – Dr. Melnyk provided information about the Caron Foundation’s Student Assistance Program in each of our schools and outlined some of the safety grant applications that have been made available to the school district.

Superintendent’s Report – Dr. Haldeman reviewed details regarding summer programs that were offered to students, summer workshops that were offered for staff, and the in-service plans regarding the Eagle P.A.C.T. Dr. Musser shared that the school district met the requirements for IDEA; informed the Board about a visit from our Secretary of Education, Pedro Rivera, that is planned for September 27, 2019; provided updates regarding capital projects that are in process; provided information about the new shuttle services that are now available in Denver; shared a flyer about “Discover Denver,” which is scheduled to take place on October 12, 2019; and shared that the high school golf team won the section title.

On a motion made by Rev. Eshleman, seconded by Ms. Wagner, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary