

**COCALICO SCHOOL DISTRICT
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, October 21, 2019 by Allen Dissinger, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mr. Dissinger then requested a motion and a second to remove item #15, approval of recommendations from student hearing requests, from the agenda. Rev. Eshleman made the motion, seconded by Mr. Buckwalter. Motion carried 7-0; item #15 was removed from the agenda. Mrs. Marley, Mrs. Lutz, and students Blaize Webber, Ethan Smucker, Alana Weaver and Brendan Foote from Denver Elementary School shared information about the "Hamilton tables" students had designed and produced for classrooms so they have a workspace for their collaborative projects.

Board Members Present

Richard Brenner	Desiree Wagner	Juanita Fox
Rev. Kevin Eshleman	Lin Sensenig	Brett Buckwalter
Allen Dissinger		

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Tabettha Haldeman
Sherri L. Stull	Scott Bennetch	Andrew Price
Anthony DiMatteo	Susan Snyder	Dr. Andria Weaver
Angela Marley		

Visitors Present

Yadira Ramirez	Chester Smucker	Ethan Smucker
Blaize Webber	Craig Hinkley	GJ Hinkley
Camden Ochs	Karen Devine	Lynn Kohler
Christy Foote	Brendan Foote	Kim Marselas
Jill Lutz	Alana Weaver	

On a motion made by Mr. Buckwalter and seconded by Ms. Wagner, the Board approved the minutes of the School Board meetings held on September 16 and October 7, 2019. Roll call vote, all members voting yes. Motion carried 7-0.

Made to motion by Mr. Sensenig and seconded by Rev. Eshleman, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 7-0.

Beginning Balance 9/1/19	\$26,134,206.77
--------------------------	-----------------

Receipts:

Real Estate Tax Transfer	9,660,776.28
PDE – Special Education	278,665.00
PDE – Retirement	1,017,239.35
PDE – Ready to Learn Grant	400,960.00
PDE – Medical Access	72,000.00
PDE – NSL	29,107.95
County of Lancaster – Realty Transfer Taxes	46,705.35
County of Lancaster – Delinquent Taxes	21,445.22
LCTCB – Wage Tax	269,006.34

Reach Cyber Charter – refund of tuition 18/19	2,063.22
Collegium Charter School – refund of tuition 18/19	83.32
21 st Century Charter School – refund of tuition 18/19	524.13
Sycamore International – computer recycle	9,298.00
All Pro Dads donations	500.00
Charles Jones - Right to Know Request	61.25
Ephrata Recycling	51.00
District Magistrate - Fines	103.79
Cocalico Food Service – Benefits	2,603.46
Summer Tuition	350.00
Gym Uniforms	1,060.00
Field Trip Fee	810.80
Student Class Fees	1,835.00
Parking Permit Fees	470.00
Mission Inspire Student Fees	944.00
Athletic Revenue	28,109.09
School Rental	50.00
Insurance Receipts from Retirees	30,600.64
Insurance Receipts from Employees/Cobra	279.28
Miscellaneous Income	1,202.00
Interest	57,906.68

Total Receipts \$11,934,811.15

Total Receipts Plus Beginning Balance **\$38,069,017.92**

Expenditures:

Invoices approved for the month of September	1,829,290.32
Invoices for Athletics for month of September	27,834.38
Payrolls – 9/13 & 9/27	2,129,666.89
Health Insurance Transfer	400,000.00
PSERS – 2 nd Quarter Employer Share 2019	2,034,297.19
Fulton Financial Advisors – G/O 2014 Debt Payment	8,200.00
Fulton Bank – Monthly Fee	2,507.37

Total Expenditures \$6,431,796.15

Void check #150934 – Losers Music – duplicate payment (1,514.67)

Void check #150781 – Wellspan Health – incorrect invoice (432.00)

Net Expenditures \$6,429,849.48

Ending Balance 9/30/19

\$31,639,168.44

Mr. Brenner made a motion, seconded by Mr. Sensenig, to approve investments through PSDLAF of \$10,000,000 for the General Fund and \$3,500,000 for the Capital Project Fund. These investments are due on November 1, 2019 and will be at 1.8%. Roll call vote, all members voting yes. Motion carried 7-0.

Rev. Eshleman made a motion, seconded by Mr. Buckwalter, to approve invoices in the amount of \$1,014,476.94. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Buckwalter, for Board approval of the transfer of \$2,000,000 from the General Fund to the Capital Project Fund. Roll call vote, all members voting yes. Motion carried 7-0.

Mr. Sensenig made a motion, seconded by Mrs. Fox, for Board approval of the Capital Project Fund Account Register in the amount of \$443,555.95. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of budgetary transfers for the 2018-2019 school year. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig for Board approval of the following contracts/agreements for the 2019-2020 school year: Luthercare Preschool Facilities Lease Agreement – Reamstown Elementary School, Johnson Controls for Service Center Access System Hosting Service, Salt Participation Agreement – Pennsylvania Department of General Services, Cocalico Care Center Transportation Agreement, and a Non-Public Transportation Contract. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Rev. Eshleman made a motion, seconded by Mr. Buckwalter, for Board approval of a Developers Letter Agreement and Bond Without Surety – Adamstown Elementary Addition/Renovations. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Dr. Melnyk provided information about the District's 339 Plan for career development and counseling. A motion was made by Mr. Brenner, seconded by Mr. Sensenig for Board approval to submit the annual K-12 Guidance Plan (Chapter 339) to Lancaster County Career and Technology Center, as per Pennsylvania Department of Education requirements. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Buckwalter, for Board approval of Special Education supplemental contracts for Community Services Group and Weiser "Decisions" School. Roll call vote, all members voting yes. Motion carried 7-0. (Addenda attached)

Dr. Melnyk provided information regarding our Pennsylvania Center for Crime and Delinquency (PCCD) safety grant application. Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval to submit an application for State Grants. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Buckwalter, for Board approval of the disposal/sale of obsolete and unused items. Roll call vote, all members voting yes. Motion carried 7-0. (Addendum attached)

PERSONNEL

Rev. Eshleman made a motion, seconded by Mrs. Fox, for Board approval of the following personnel actions: resignation for the purpose of retirement of John Coco, High School Spanish and German teacher, effective January 31, 2020; sabbatical leave for professional development for Amy Lettorale, School Psychologist and Lindsay Ehrat, Middle School Mathematics teacher, both effective the 2nd semester of the 2019-2020 school year; employment of Holly Martin, long term substitute ESL teacher, per diem rate based on starting teacher's salary, effective September 30, 2019 through the remainder of the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 7-0.

Rev Eshleman made a motion, seconded by Ms. Wagner, for Board approval of the following personnel actions: resignation of Howard (Jim) Tanner, District Mail Carrier, effective October 17, 2019; approval of the following support staff personnel: Desiree Miller, full-time Custodian, effective September 24, 2019; Meegan Clark, full-time Receptionist/Administrative Assistant to the Offices of Business Administration, effective October 7, 2019; Jeanine Oliver, part-time Paraprofessional, effective September 30, 2019; Jennifer Van Dalen, part-time Paraprofessional, effective September 30, 2019; Holly Mays, part-time Paraprofessional, effective October 18, 2019. Also on the motion was approval of supplemental contracts for the 2019-2020 school year, for athletic coaches, pending the completion of PIAA mandatory coursework; approval of after school tutors for the 2019/2020 school year; approval of STS-employed Guest Teachers; approval of athletic and extra-curricular volunteers per their continued completion of district and state requirements for the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 7-0.

I.U. #13 Report - Mr. Dissinger handed out the newsletter and shared some of the highlights from the PSBA conference in Hershey that he recently attended.

Career and Technology – Mr. Brenner described some of the administrative changes at the Lancaster County Career and Technology Center (CTC).

Superintendent's Report – Ms. Karen Devine provided information about the Pennsylvania School Board Association (PSBA) services for School Boards; she presented a certificate to Rev. Kevin Eshleman for his 16 years of service and presented a plaque to Mr. Allen Dissinger for his 24 years of service.

Dr. Musser welcomed middle school students from our National Junior Honor Society (NJHS) who were in attendance at the Board meeting, congratulated Juliana Martin for her successful audition to participate in Lancaster-Lebanon Music Educators Association (LLMEA) County Festival Chorus, and the Cocalico Middle School for raising \$16,294.56 for Four Diamonds through their Mini-THON® event, and shared updates regarding the Service Center and Middle School Projects.

On a motion made by Rev. Eshleman, seconded by Mr. Sensenig, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull
Secretary