

**COCALICO SCHOOL DISTRICT
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, November 18, 2019 by Allen Dissinger, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mrs. Snyder, Mrs. Noll, and students Madison Elliott and Jonathan Dolinar provided information about the Adamstown Elementary Library renovation and the various ways in which the space is being used.

Board Members Present

Richard Brenner	Douglas Graybill	Desiree Wagner
Juanita Fox	Randall Renninger	Rev. Kevin Eshleman
Lin Sensenig	Brett Buckwalter	Allen Dissinger

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Tabetha Haldeman
Sherri L. Stull	Chris Irvine	Whitney Seltzer
Scott Bennetch	Andrew Price	Anthony DiMatteo
Samantha Bensing	Susan Snyder	Dr. Andria Weaver
Angela Marley		

Visitors Present

Pamela Blickle	Nicole Cradic	Sean Post
Carol Roland	Alice Hummer	Joy Dickson
Stephanie Noll	Madison Elliot	Jonathan Dolinar

On a motion made by Rev. Eshleman and seconded by Mrs. Fox, the Board approved the minutes of the School Board meetings held on October 21 and November 4, 2019. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Made to motion by Mr. Buckwalter and seconded by Mr. Sensenig, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 10/1/19	\$31,639,168.44
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Receipts:

PDE - Basic Education	1,147,014.16
PDE - Property Tax Relief	553,696.80
PDE - Transportation	245,715.00
PDE - PlanCon Bond reimbursement	3,377.40
PDE - Title I	57,230.80
PDE - Title II	13,242.94
PDE - Title III	1,938.66
PDE - Title IV	4,575.20
PDE - NSL	71,187.48
Commonwealth of PA - PURTA Tax	33,993.55
County of Lancaster - Realty Transfer Taxes	61,168.63
County of Lancaster - Delinquent Taxes	47,464.67
LCTCB - Wage Tax	116,183.78
Commonwealth Charter School - refund of tuition 18/19	381.07

Berkheimer – delinquent per capita tax	16.50
Lifetouch Commissions – HS, MS, Denver & Reamstown	4,037.00
LLIU#13 – Access Reimbursement 18/19	42,973.54
LLIU#13 – Special Ed Reimbursement 18/19	186,382.00
All Pro Dads donations	100.00
Charles Jones - Right to Know Request	8.00
Ephrata Recycling	124.26
NASP – refund dues	210.00
PASBO – refund for conference – D. Lutz	130.00
Radio Maintenance – recycling	1325.00
Cocalico Food Service – Benefits	64,927.40
MS Songfest Fees Collected	3,550.00
Reamstown Speed Stacking Cup fees collected	115.00
Gym Uniforms	50.00
Field Trip Fee	5,918.72
Student Class Fees	41.00
Parking Permit Fees	315.00
Mission Inspire Student Fees	218.00
Athletic Revenue	15,596.23
Insurance Receipts from Retirees	23,659.60
Insurance Receipts from Employees/Cobra	17,153.52
Miscellaneous Income	2,516.43
Interest	49,418.97

Total Receipts \$2,775,956.31

Total Receipts Plus Beginning Balance **\$34,415,124.75**

Expenditures:

Invoices approved for the month of October	1,126,289.82
Invoices for Athletics for month of October	34,714.46
Payrolls – 10/11 & 10/25	1,891,786.12
Health Insurance Transfer	1,000,000.00
Fulton Bank – Monthly Fee	1,422.13

Total Expenditures \$4,054,212.53

Void check #148825–Karl Bierly-lost check, will reissue	(77.44)
Void check #142707–Tyler Wentzel-lost check, will reissue	(33.48)
Void check #151207–Stratix System-incorrect vendor selected	(302.47)
Void check #151461–Lancaster-Leb League-incorrect address	(200.00)

Net Expenditures \$4,053,599.14

Ending Balance 10/31/19

\$30,361,525.61

Mr. Brenner made a motion, seconded by Mrs. Fox, to approve invoices in the amount of \$1,244,034.81. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Carol Roland and Sean Post from Trout, Ebersole & Groff, LLP presented the Independent Auditors' Report for the school year ending on June 30, 2019. They designated the Cocalico School District as a low-risk auditee and determined there were no findings or questioned costs in any of the financial records they reviewed. Mr. Brenner made a motion, seconded by Mr. Sensenig, to accept the local audit report. Roll call vote, all members voting yes. Motion carried 9-0. (addendum attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter, for Board approval of the Capital Project Fund Account Register in the amount of \$532,075.27. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Rev. Eshleman for Board approval of the following contracts/agreements for the 2019-2020 school year: Central Susquehanna Intermediate Unit – Subscription to Hosted Software Service, eSports Program per Funding Agreement with Emerald Foundation, and Early Enrollment Agreement with Thaddeus Stevens College of Technology. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Rev. Eshleman for Board approval of the purchase of a 2020 Ford Transit passenger van. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mrs. Fox made a motion, seconded by Ms. Wagner for Board approval of Farmland Leases. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Rev. Eshleman for Board approval of Real Estate Exonerations. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Renninger for Board approval of preliminary adoption of policy manual changes/updates. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mr. Buckwalter for Board approval of recommendations from student hearing requests. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

PERSONNEL

Rev. Eshleman made a motion, seconded by Mr. Sensenig, for Board approval of a job description. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Sensenig, for Board approval of the following personnel actions: resignation for the purpose of retirement for the following employees: Whitney Seltzer, High School Assistant Principal/Athletic Director, effective March 6, 2020 and Dean Pannebecker, Custodian, effective June 30, 2020; child rearing leave requests for the following employees: Meghan Grove, Adamstown Elementary Teacher, extension effective through the remainder of the 2019-2020 school year, Alicia Brandt, Adamstown Elementary Teacher, effective March 19, 2020 through the remainder of the 2019-2020 school year, and Elizabeth Townsend, High School English Language Arts Teacher, effective March 23, 2020 through the 1st semester of the 2020-2021 school year; also on the

motion was approval of Stephanie Shahade, Long Term Substitute Elementary Teacher, per diem rate based on starting teacher's salary, effective November 19, 2019 through the remainder of the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Sensenig made a motion, seconded by Ms. Wagner, for Board approval of the following personnel actions: resignation of the following support staff: Carol Buckwalter, part-time Licensed Nurse, effective November 16, 2019, Diane Lawville, part-time Paraprofessional, effective November 22, 2019, and Stacey Smith, part-time Paraprofessional, effective January 15, 2020; approval of the following support staff personnel: Timothy Good, part-time District Mail Carrier, effective November 6, 2019, and Michelle Richwine, full-time Administrative Assistant to the High School Principal, effective January 22, 2020. Also on the motion was approval of supplemental contracts for the 2019-2020 school year for athletic coaches, pending the completion of PIAA mandatory coursework; approval of STS-employed Guest Teachers; approval of sport event workers; and approval of athletic and extra-curricular volunteers per their continued completion of district and state requirements for the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 9-0.

I.U. #13 Report - Mr. Dissinger shared an update about I.U.#13 programs and the many ways in which Cocalico students and staff are participating in those programs and provided information about the purchase of a property in the Borough of Manheim that will be used for educational programming provided through I.U.#13.

Mr. Brenner presented information about the Lancaster County Career and Technology Center's (CTC) current enrollment in various programs, the development of a 5-year plan for facilities and IT systems, and the work that is being done to create a dual enrollment program at the CTC.

Dr. Haldeman and Dr. Melnyk shared the District's Annual Report, which included enrollment, attendance, and graduation trends; PSSA, Keystone, AP, SAT, ACT, and NOCTI results; and truancy and discipline reports.

Dr. Musser shared community news including the groundbreaking ceremonies at Adamstown Library and Member's 1st Credit Union and UGI's commitment to donate \$10,000 to Cocalico Education Foundation (CEF) to fund a technology initiative; provided details regarding CEF's Extra Give event and the District III Championship Football Game to be hosted here at Cocalico on Friday evening; and presented a Certificate of Appreciation to Mr. Allen Dissinger for 24 years of service to the Cocalico School District as a School Board Director.

Mr. Dissinger provided comments regarding his tenure at Cocalico School District. Members of the Board also shared their comments.

Mr. Dissinger announced that the Board would recess until December 2, 2019, 7:30PM for Board Reorganization.

Sherri L. Stull
Secretary