

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, January 27, 2020 by Rev. Kevin Eshleman, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Rev. Eshleman reported that an executive session was held on January 13, 2020, to interview a candidate for Athletic Director. Dr. Andria Weaver, Mrs. Samantha Hatt, Mrs. Amy Steffy, and students Annabelle Roberts and Ava Clevenger, Reamstown Elementary School, shared information about Responsive Classrooms and the benefits of the program. Mrs. Beth Cerullo, Denver Elementary librarian, presented books that will be placed in the District's school libraries on behalf of each Board member.

Board Members Present

Richard Brenner	Lin Sensenig	Desiree Wagner
Pamela Blickle	Randall Renninger	Douglas Graybill
Juanita Fox	Brett Buckwalter	Rev. Kevin Eshleman

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Beth Haldeman
Sherri L. Stull	Chris Irvine	Whitney Seltzer
Scott Bennetch	Andrew Price	Anthony DiMatteo
Samantha Bensing	Susan Snyder	Dr. Andria Weaver
Angela Marley		

Visitors Present

Laura Trimble	Anne Williams	Beth Cerullo
Samantha Hatt	Amy Steffy	Annabelle Roberts
Ava Clevenger	Dr. Stuart Savin	Dr. Michael DelPriore
Philip Leinbach		

On a motion made by Mr. Buckwalter and seconded by Mr. Sensenig, the Board approved the minutes of the School Board meeting held on December 16, 2019. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Made to motion by Mrs. Fox and seconded by Mr. Sensenig, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 12/1/19	\$32,332,180.88
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Receipts:

PDE – NP Transportation	48,125.00
PDE – SD Transportation	307,144.00
PDE – Basic Education	1,123,452.13
PDE – Retirement	952,202.74
PDE – Title I	28,615.40
PDE – Title II	6,041.47
PDE – Title III	969.33
PDE – Title IV	2,287.60
PDE – NSL	63,427.67

County of Lancaster – Realty Transfer Taxes	45,786.65
County of Lancaster – Delinquent Taxes	14,553.07
LCTCB – Wage Tax	233,700.82
Commonwealth of PA – Medicaid Admin Claims	2,263.89
PaceButler Corp – recycling of phones	976.00
PA Association School Retirees – Grants	750.00
LLIU#13 – ESY reimbursement	10,559.40
Denver Outdoor Ed Poinsettias Fundraiser	160.00
District Magistrate – fines	5.98
Ephrata Recycling	100.20
Charles Jones – Right to Know request	14.85
School Rental	5,470.00
CollegeBoards – AP refund	140.00
Gym Uniforms	3,380.00
Field Trip Fee	620.66
Music Recorders – student fee collected	221.55
Cocalico Food Service – Salaries & Benefits	151,263.07
Springfest fees collected from schools	1,149.00
Mission Inspire Student Fees	265.00
Athletic Revenue	5,655.18
Insurance Receipts from Retirees	19,661.98
Insurance Receipts from Employees/Cobra	8,565.02
Miscellaneous Income	1,497.30
Interest	40,879.81
Total Receipts	\$3,079,904.77
Total Receipts Plus Beginning Balance	<b>\$35,412,085.65</b>

Expenditures:

Invoices approved for the month of December	874,263.00
Invoices for Athletics for month of December	11,847.24
Payrolls – 12/6 & 12/20	2,047,178.52
PSERS – Employer Share	1,904,060.15
Health Insurance Transfer	600,000.00
Fulton Bank – Monthly Fee	1,134.97
Total Expenditures	\$5,438,483.88

**Ending Balance 12/31/19**

**\$29,973,601.77**

Mr. Renninger made a motion, seconded by Mr. Buckwalter, to approve invoices in the amount of \$1,579,574.87. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Ms. Wagner, for Board approval of the Capital Project Fund Account Register in the amount of \$69,783.13. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Sensenig made a motion, seconded by Mr. Renninger, for Board approval of budgetary transfers for the 2019-20 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Richard Brenner, Dr. Stuart Savin, Lancaster County Career & Technology Center (CTC) Director, and Dr. Michael DelPriore, CTC Business Manager, provided details about the CTC budget and the District's share of the cost. Mr. Brett Buckwalter made a motion, seconded by Mr. Lin Sensenig, for Board approval for the CTC 2020-2021 budget. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of delinquent taxes relating to the Lancaster County Tax Claim Bureau. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of a Deputization Resolution. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Renninger made a motion, seconded by Mrs. Fox, for Board approval of amendments to the Trustmark (CoreSource) Dental Plan, the Trustmark (CoreSource) Vision/Hearing Appliance Reimbursement Plan, and the 403(b) Retirement Plan. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Philip Leinbach, AEM Architects, presented information related to the Adamstown Elementary School Addition/Renovation. Mr. Graybill made a motion, seconded by Ms. Wagner, for Board approval of Resolution for Award of Contracts for the Adamstown Elementary School Addition/Renovation. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of a proposal for Building Systems Commissioning Services. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Philip Leinbach, AEM Architects, presented information related to the Cocalico High School Renovation. Mr. Renninger made a motion, seconded by Mr. Buckwalter, for Board approval of an agreement with AEM Architects for Cocalico High School renovations. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mrs. Fox made a motion, seconded by Mr. Sensenig, for Board approval of the following agreements/proposals: Johns Hopkins Center for Talented Youth, Edmentum Study Island, Edwards Business Systems – PaperCut Print Deploy, and Ephrata Rec Center Pool Rental. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of special education supplemental contracts. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Renninger made a motion, seconded by Mrs. Fox for Board approval of the 2020-2021 school calendar. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Mr. Irvine presented information about Cocalico High School's Educational Planning Guides. Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of the Educational Planning Guides for Cocalico High School. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of recommendations from a student hearing request. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

## **PERSONNEL**

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the following personnel actions: the hiring of Roger Czerwinski, II, Director of Athletics, effective January 30, 2020; approval of the following teacher resignations: Heather Krueger, Adamstown Elementary Librarian, effective November 6, 2019, and Nancy Lewis, High School English Language Arts, for the purpose of retirement, effective the end of the 2019-2020 school year; approval of child rearing leave for Lori Kemper, Denver Elementary, effective April 6, 2020 through the 2020-2021 school year; approval of sabbatical leave for professional development for Elizabeth Townsend, High School English Language Arts Teacher, effective the 1st semester of the 2020-2021 school year; approval of the following long-term substitute teachers, pending completion of all state and district requirements, per diem rate based on starting teacher's salary, effective the 2nd semester of the 2019-2020 school year: Eric Bowden, School Counselor, Zachary Swanger, Middle School Mathematics, Tricia Fasnacht, Adamstown Elementary Librarian, and Kathryn Gomez, High School Spanish. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Mr. Sensenig, for Board approval of the following personnel actions: approval of a job description; approval of the resignation for the purpose of retirement of Patricia Harting, part-time Paraprofessional, effective the end of the 2019-2020 school year; approval of the hiring of the following support staff: Mai Nhia Perez, part-time Paraprofessional, effective January 7, 2020, Mary Witmer, part-time Paraprofessional, effective January 7, 2020, and Julie Lehman, full-time Administrative Assistant/Receptionist - High School, effective January 22, 2020; approval of supplemental contracts: one for Varsity Head Football Coach and three for Teacher Mentors; approval of STS-employed Guest Teachers; approval of a sport event worker, and approval of an athletic volunteer per his continued completion of district and state requirements for the 2019-2020 school year. Roll call vote, all members voting yes. Motion carried 9-0.

I.U. #13 Report - Mr. Buckwalter provided an update on programs, activities, and participants in I.U.#13 events and shared information that was reviewed at the last I.U.#13 Board meeting.

Career & Technology – Dr. Stuart Savin, CTC Director, presented the Annual Report for 2018-2019 and spoke about the direction of CTC, its programs, and the addition of 10<sup>th</sup> grade students to CTC.

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Dr. Beth Haldeman shared about the Teacher-in-the-Workplace grant and the opportunities it will provide for teachers to visit local workplaces and then share their learning with Cocalico students.

Dr. Stephen Melnyk shared about the PAsmart grant that will provide funding for Middle School STEM electives and materials.

Dr. Ella Musser provided information about the upcoming Cocalico Education Foundation (CEF) Dinner and A Show and congratulated several students: Geneva Rutt for earning 1st place for Customer Service and Kendall Heagy for earning 3rd place in Basic Health Care during the Skills USA Competition, and Juliana Martin for auditioning successfully for the Pennsylvania Music Educators Association Region V Chorus. Dr. Musser also thanked the Board members for their service.

On a motion made by Mr. Buckwalter, seconded by Ms. Wagner, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary