

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, October 15, 2018 by Mr. Allen Dissinger, President. He welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mrs. Marley and Denver Elementary students, Trey Prince, Adelyn Prince, and Blake Fasnacht shared information and examples of their book t-shirts and how they have generated excitement and conversation about books.

Board Members Present

Richard Brenner  
Juanita Fox  
Lin Sensenig

Douglas Graybill  
Randall Renninger  
Brett Buckwalter

Desiree Wagner  
Rev. Kevin Eshleman  
Allen Dissinger

Administrators Present

Dr. Ella Musser  
Sherri L. Stull  
Scott Bennetch  
Angela Marley

Dr. Stephen Melnyk  
Chris Irvine  
Anthony DiMatteo

Dr. Nathan Van Deusen  
Whitney Seltzer  
Dr. Beth Haldeman

Visitors Present

Jen Prince

On a motion made by Rev. Eshleman and seconded by Mr. Renninger, the Board approved the minutes of the School Board meetings held on September 17, 2018 and October 1, 2018. Roll call vote, all members voting yes. Motion carried 9-0.

Made to motion by Mrs. Fox and seconded by Mr. Sensenig, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 9/1/18 \$23,675,185.41

Receipts:

Cocalico Tax Account	9,284,891.39
PDE – Retirement - 7820	922,455.56
PDE – Special Education - 7271	266,687.00
PDE – Medical ACCESS – 8810	173,000.00
PDE – Medical ACCESS – Admin claims - 8820	3,560.37
PDE – NSL – 0400	29,443.08
County of Lancaster – Realty Transfer Taxes	44,835.65
LCTCB – Wage Tax	231,367.72
Right to Know Request Fees	35.75
Stericycle – Class action fees received	108.95
Strive Donation – HS	1,000.00
All Pro Dads Donations - DE	150.00
Berkheimer – Delinquent per capita	49.50
Cocalico Food Service – Salaries & benefits	14,208.53

Field Trip Fee	482.00
LLIU #13 – ESY Reimbursement	203.09
Ephrata Recycling	343.40
District Magistrate – Fines	364.29
Gym Suits	470.00
Student Class Fees	2,022.30
Parking Permit Fees	760.00
Mission Inspire Student Fees	1,248.00
Athletic Revenue	27,297.31
School Rental	772.50
Insurance Receipts from Retirees	20,183.58
Insurance Receipts from Employees/Cobra	6,216.93
Miscellaneous Income	2,009.05
Interest	46,872.20

Total Receipts 11,081,038.15

Total Receipts Plus Beginning Balance **\$34,756,223.56**

Expenditures:

Invoices approved for the month of September	1,013,817.10
Invoices for Athletics for month of September	5,739.42
Payrolls – 9/14 & 9/28	2,080,898.38
Health Insurance Transfer	300,000.00
Transfer to PSDLAF for investing	10,000,000.00
Debt Service – G/O 2014	53,100.00
PSERS – Employers Share – 2 <sup>nd</sup> Qtr 2018	1,845,533.85
Fulton Bank – Monthly Fee	2,276.63

Total Expenditures \$15,301,365.38

VOID ck#147647 - ACCESS PA = check processing error – reissued	(985.00)
VOID ck#148368 – Bruce Shanaman – printer destroyed check - reissued	(82.00)
VOID ck#148369 – BSN – printer destroyed check – reissued	(810.62)

Net Expenditures \$15,299,487.76

**Ending Balance 9/30/18 \$19,456,735.80**

Made to motion by Ms. Wagner and seconded by Mr. Sensenig, for Board approval of the following investment for the General Fund:

9/26/2018 \$10,000,000 (PSDLAF) @ 2.05% Due 1/15/2019

Roll call vote, all members voting yes. Motion passed 9-0.

On a motion made by Mrs. Fox, and seconded by Rev. Eshleman, the Board approved invoices in the amount of \$770,234.68. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Rev. Eshleman made a motion, seconded by Mr. Renninger, for Board approval to transfer \$3,000,000 from the General Fund to the Capital Project Fund. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Brenner made a motion, seconded by Mrs. Fox, for Board approval of Capital Project Fund Account Register in the amount of \$251,869.26. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Ms. Wagner, for Board approval of budgetary transfers for the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Brenner made a motion, seconded by Rev. Eshleman, for Board approval of Real Estate Exonerations. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mr. Buckwalter, for Board approval of High School Bowling contract with 222 Dutch Lanes for the 2018/2019 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

On a motion made by Mr. Brenner, seconded by Ms. Wagner, for Board approval of Final Adoption of policy manual updates and changes. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

Mr. Brenner made a motion, seconded by Ms. Wagner, for approval of Early Enrollment Agreement with Thaddeus Stevens College of Technology. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mrs. Fox, for approval of Susan Snyder, Adamstown Elementary School Principal, Samantha Bensing, Middle School Dean of Students, and Andria Weaver, High School Dean of Students, as District Attendance Officers. Roll call vote, all members voting yes. Motion carried 9-0.

## **PERSONNEL**

Mrs. Fox made a motion, seconded by Mr. Sensenig, for Board approval of Sabbatical Leave for Professional Development for Amy Lettorale, School Psychologist, effective the 2<sup>nd</sup> semester of the 2018/2019 school year. Roll call vote, all members voting yes. Motion carried 9-0.

On a motion made by Ms. Wagner, seconded by Mr. Sensenig, for Board approval of child rearing leave for Jessica Townsley, High School Reading Specialist, effective approximately January 17, 2019 through October 12, 2019. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Buckwalter made a motion, seconded by Mrs. Fox, for Board approval of the resignation of Isaac Kulp, Middle School English Language Arts long term substitute teacher, effective October 12, 2018. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Sensenig made a motion, seconded by Rev. Eshleman, for Board approval of the resignation of Kathy Kleinfelter, part-time food service, effective September 28, 2018. Roll call vote, all members voting yes. Motion carried 9-0.

Rev. Eshleman made a motion, seconded by Mr. Sensenig, for Board approval of the following support staff personnel: Kris Miller, fulltime custodian, effective October 15, 2018, Susan Didden, part-time paraprofessional, effective September 24, 2018, and Karen Lausch, part-time food service, effective September 24, 2018. Continued on this motion, approval of supplemental contracts for the 2018/2019 school year, STS-employed guest teachers, sport event worker, and sport program volunteers. Roll call vote, all members voting yes. Motion carried 9-0.

IU #13 Report – Mr. Dissinger handed out the newsletter and provided information about professional development opportunities offered by I.U.#13 and shared a listing of collaborative efforts that are organized by I.U.#13. He made special mention of Cocalico’s involvement in many of these collaborative efforts.

Career & Technology Report – Mr. Brenner shared information about the CTC budget timeline, provided a listing of courses and numbers of Cocalico students enrolled in those courses, and noted that the new Director and Business Manager of the CTC will be visiting a Cocalico School Board meeting.

Federal/Special Education Programs – Dr. Van Deusen provided an update on the status of several safety grants. He shared that the Cocalico School District was awarded approximately \$60,000 to contract with the East Cocalico Police Department for a School Resource Officer and nearly \$20,000 for elementary resources for social and emotional learning. Dr. Van Deusen also informed the Board of a second grant which will provide the district with an additional \$25,000 for school safety and he explained that the district is awaiting approval that the funding can apply to additional Student Assistance Program training and support from the Caron Foundation.

Superintendent’s Report – Mrs. Stull provided feedback from Utica National Mutual Insurance, who conducted a risk management survey of Cocalico School District and reported the district as the cleanest, most orderly school district they have ever toured. Mrs. Stull thanked the students, staff, and administrators for their combined efforts to keep the buildings safe and clean. Dr. Musser congratulated Reamstown Elementary students and staff for being named a Title I Distinguished School, High School Boys’ Soccer Team for being the first Section III Champions in the school’s history, and Ammala Moua for being named as League Champion for Girls’ Golf and for now qualifying for the state completion. Dr. Musser also congratulated the High School Girls’ Tennis Team for earning the Section II League Sportsmanship award, the High School and Middle School for earning over \$20,000 for the Four Diamonds Mini-THON fund during the 2017-2018 school year, and Dr. Haldeman for her work with the PA Principals’ Association to provide Act 45 training opportunities for principals.

General Comments – Mr. Brenner thanked staff, administration, and students for taking care of the District property.

On a motion made by Mr. Sensenig, seconded by Mrs. Fox, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary