

**COCALICO SCHOOL DISTRICT
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, November 20, 2017 by Mr. Dissinger, who then welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mr. Chris Irvine, Mr. Lyndon Engle, and five students from the Cocalico Honors Internship Program presented information about their various placements and their unique opportunity to experience some of the day-to-day duties in the careers they are planning to pursue.

Board Members Present

Richard Brenner	Douglas Graybill	Desiree Wagner
Juanita Fox	Randall Renninger	Kevin Eshleman
John Lorah	Barry Harting	Allen Dissinger

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Nathan Van Deusen
Sherri L. Stull	Chris Irvine	Whitney Seltzer
Anthony DiMatteo	Scott Bennetch	Susan Snyder
Dr. Beth Haldeman	Angela Marley	Mrs. Denise Logue

Visitors Present

Janice Lorah	Justis Lorah	Josh Lorah
Carol Roland	Sean Post	Kim Marselas
Lyndon Engle		

On a motion made by Rev. Eshleman and seconded by Mr. Harting, the Board approved the minutes of the School Board meetings held October 16, 2017 and November 6, 2017. Roll call vote, all members voting yes. Motion carried 9-0.

Made to motion by Mr. Lorah and seconded by Mr. Renninger, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 10/1/17	\$25,556,264.07
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Receipts:

Maturity of Fulton CD	1,007,523.60
PDE – Basic Education - 7110	1,101,421.00
PDE – Transportation – 7311	221,555.00
PDE – Property Tax Relief – 7340	552,201.07
PDE – Pre K Counts - 7292	10,625.00
PDE – Title I – 8514	62,364.40
PDE – Title II – 8515	14,600.54
PDE – Title IV – 8517	1,401.06

PDE – Medical Access – 8810	35,000.00
PDE – NSL – 0400	67,286.82
Commonwealth of PA – PURTA Tax	36,822.96
Commonwealth of PA – Legal Settlement	806.27
County of Lancaster – Realty Transfer Taxes	56,943.44
County of Lancaster – Delinquent Taxes	56,473.74
LCTCB – Wage Tax	110,094.08
Lancaster Lebanon IU#13 – ACCESS Reimbursement	60,595.98
Lancaster Lebanon IU#13 – Special Education excess funds	740,056.20
Lancaster Lebanon IU#13 – EHCC Pool Disbursement	29,598.94
Lancaster Oil Company – Donation towards STRIVE – HS	1,000.00
Donation to All Pro Dads – Denver Elementary	750.00
Wrestling Booster Club – Reimburse for uniform purchase	1,236.25
Diamond Assets – iPad recycling	15,372.50
Conestoga Valley SD – Mainstreaming	6,182.67
Bombergers – Received for trading in tractor	1,200.00
Fees collected from School Districts for Oratory Program	675.00
Radcliffe & De Haas – Class action settlement	4,065.34
Cocalico Education Foundation – grant	500.00
Eastern Alliance – Worker’s Comp refund	3,667.00
Lifetouch – Commissions – Denver, Reamstown, MS & HS	3,445.00
Ephrata Recycling	66.37
District Magistrate – Fines	32.74
Credit Recovery Tuition	875.00
Field Trip Fees	3,726.53
Student Class Fees	190.00
Athletic Revenue	18,487.64
Mission Inspire Student Fees	200.00
PSAT Fees	560.00
School Rental	589.00
Parking Permits	270.00
Insurance Receipts from Retirees	27,784.66
Insurance Receipts from Employees/Cobra	2,347.31
Miscellaneous Income	229.43
Interest	26,279.81
	4,285,102.35
Total Receipts	4,285,102.35

Total Receipts Plus Beginning Balance **\$29,841,366.42**

Expenditures:

Invoices approved for the month of October	3,385,775.63
Invoices for Athletics for month of October	20,566.18
Payrolls – 10/13 & 10/27	1,948,025.19
Investment with Fulton – CD	1,000,000.00
Health Insurance Transfer	400,000.00
Fulton Bank – Monthly Fee	913.61

	\$6,755,280.61
Total Expenditures	\$6,755,280.61
Net Expenditures	\$6,755,280.61
Ending Balance 10/31/17	<u>\$23,086,085.81</u>

Mr. Harting made a motion, seconded by Mr. Renninger for Board approval of the following investments made for the General Fund and the Capital Fund:

10/13/2017	\$1,000,000	Fulton Bank @ 1.25%	Due 10/13/2018
11/14/2017	\$5,000,000	Full Flex Pool (PA) through PSDLAF @ 1.10%	Due 1/17/2018
11/14/2017	\$5,000,000	Full Flex Pool (VA) through PSDLAF @ 1.00%	Due 1/17/2018
11/14/2017	\$7,800,000	Full Flex Pool (PA) through PSDLAF @ 1.10%	Due 1/17/2018

Roll call vote, all members voting yes. Motion carried 9-0.

On a motion made by Mr. Brenner, and seconded by Ms. Wagner, the Board approved invoices in the amount of \$1,015,045.05. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mr. Harting, for Board acceptance of local audit report. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Rev. Eshleman made a motion, seconded by Mrs. Fox, for Board approval of Capital Project Fund Account Register in the amount of \$55,755.31. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Rev. Eshleman made a motion, seconded by Ms. Wagner, for Board approval of budgetary transfers for the 2016/2017 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

Mr. Renninger made a motion, seconded by Ms. Wagner for Board approval of transportation contract between Cocalico School District and Cocalico Care Center for the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

On a motion made by Mr. Harting, and seconded by Rev. Eshleman, for Board approval of Farmland Leases. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Harting made a motion, seconded by Mrs. Fox, for Board approval of Real Estate Exonerations. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Rev. Eshleman made a motion, seconded by Mr. Brenner for Board approval of 2018/2019 school calendar. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Made to motion by Mr. Brenner and seconded by Mrs. Fox for Board approval of preliminary adoption of policy manual changes/updates. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

Rev. Eshleman made a motion, seconded by Mr. Renninger, for Board approval of recommendations from student hearing requests. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

PERSONNEL

Rev. Eshleman made a motion, seconded by Ms. Wagner for Board approval of the resignation of Brianne Fritz, High Special Education Teacher, effective the end of the 1st semester of the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0.

On a motion by Mr. Renninger and seconded by Ms. Wagner for Board approval of child rearing leave for Kelly Greene, Reamstown Elementary Teacher, effective February 6, 2018 through the remainder of the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0.

Rev. Eshleman made a motion, seconded by Mr. Renninger for Board approval of the resignation of the following support staff: Tina Tipton, Custodian, effective November 14, 2017, Stephanie Young, Licensed Nurse, effective November 21, 2017, and Kathy Gehman, Food Service, for the purpose of retirement, effective the end of the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0.

On a motion made by Mr. Renninger, and seconded by Mrs. Fox, Board approval of the following support personnel: Jill Knox-Sheetz, part-time paraprofessional, effective October 16, 2017, Jamie Schneider, part-time paraprofessional, effective October 30, 2017, Ammie Stark, part-time paraprofessional, effective November 3, 2017, Shelbie Shupp, substitute administrative/library assistant, Stephanie Noll, substitute administrative/library assistant, Jennifer Prince, substitute administrative/library assistant, Donna Bernhard, substitute food service, Rebecca Leeking, substitute food service, and Kristina Betz, substitute food service. Roll call vote, all members voting yes. Motion carried 9-0.

Rev. Eshleman made a motion, seconded by Ms. Wagner for Board approval of the following supplemental contracts for the 2017/2018 school year: Karly Bierly, Play Set Design and Construction – 6 points, Jeffrey Schmeck, JV Assistant Softball Coach - 14 points, and Sarah Shreiner, Varsity Assistant Softball Coach – 15 points. Continued on this motion, approval of sport event workers and sport program volunteers. Roll call vote, all members voting yes, except Mr. Dissinger who abstained. Motion carried 8-0.

I.U. #13 Report – Mr. Dissinger distributed newsletter and shared information about the variety of I.U. opportunities for staff development and shared updates on programs and happenings.

Career & Technology Report – Mr. Brenner provided an update on CTC programs and meeting details. He also shared information about new programs that are being considered for next year.

Federal/Special Education Programs – Dr. Van Deusen provided information about the successful Title I audit, the amount allotted to Cocalico through the Ready to Learn grant, and the Pre-K Counts review that is scheduled for later this month.

Superintendent’s Report – Dr. Melnyk provided a review of Cocalico School District’s Annual Academic Report. Cocalico students are exceeding the state average on PSSA, Keystone Exams, Advanced Placement exams and SAT and ACT exams. Ms. Seltzer highlighted fall sports results including the many students who achieved Academic All-Star status, coaches who were awarded Coach of the Year status (Chip Kappasser, Ron Derr, Derek Sipe), and teams that won the LL League Championship (Golf, Boys’ Cross Country). Mrs. Marley listed the many ways in which Cocalico parents, students, and staff donated money to the Cocalico Education Foundation during the Extraordinary Give, with a total collection of over \$15,000. Dr. Musser shared information about students qualifying to participate in District and National chorus opportunities, provided information about the Community Advisory Forum held last week, and expressed appreciation to Mr. John Lorah and Mr. Barry Harting for the many years of dedicated service they have provided to the Cocalico School District.

General Comments – Mr. Graybill and Mr. Dissinger thanked Mr. Lorah & Mr. Harting for their many years of service. Mr. Harting commended students, teachers, administrators, the Superintendent, and School Board members for the success of the Cocalico School District.

The meeting was then recessed until December 4, 2017 at 7:30 p.m for the purpose of Board Reorganization.

Sherri L. Stull
Secretary