

**COCALICO SCHOOL DISTRICT
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, February 26, 2018 by Rev. Eshleman, who then welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mrs. Beth Cerullo presented new library books that were purchased in honor of the Board Members. Mrs. Lee Ann Ueberroth, Mrs. Paulette Holbriiter and students provided information about job training and presented gifts of candy bouquets made by the high school special education students.

Board Members Present

Richard Brenner	Douglas Graybill	Desiree Wagner
Juanita Fox	Randall Renninger	Rev. Kevin Eshleman
Lin Sensenig	Brett Buckwalter	

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Nathan Van Deusen
Sherri L. Stull	Chris Irvine	Whitney Seltzer
Scott Bennetch	Anthony DiMatteo	Susan Snyder
Dr. Beth Haldeman	Angela Marley	Denise Logue

Visitors Present

Lizzy Hannan	Kevin Leonard	Laura Stehr
Kim Marselas	Taelyn Welch	Paulette Holbriiter
Mary King	Stacy Slaymaker	

On a motion made by Mr. Brenner and seconded by Mrs. Fox, the Board approved the minutes of the School Board meetings held January 22, 2018 and February 12, 2018. Roll call vote, all members voting yes. Motion carried 8-0.

Made to motion by Ms. Wagner and seconded by Mr. Renninger, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 8-0.

Beginning Balance 1/1/18	\$22,397,222.66
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Receipts:

PDE – Special Education - 7271	263,125.00
PDE – Ready to Learn - 7505	400,960.00
PDE – Title I – 8514	31,182.20
PDE – Title II – 8515	7,300.27
PDE – Title IV – 8517	700.53
PDE – Pre-K Counts – 7292	10,625.00
PDE – NSL – 0400	58,607.65
Commonwealth of PA – Medicaid Admin Claims	1,906.10
County of Lancaster – Realty Transfer Taxes	32,806.15

County of Lancaster – Delinquent Taxes	23,745.14
LCTCB – Wage Tax	125,360.94
Lancaster Lebanon IU#13 – Refund of prior years expenses	11,790.00
Berkheimer – Delinquent per capita tax	10.00
Aetna – Stop loss payment	193.52
Cocalico Care Center – Reimburse for transportation	8,340.00
Fox Chase – Sponsorship	600.00
Cocalico Dental – Sponsorship	1,070.00
Leid, Lorah CPA - Sponsorship	3,187.50
LifeTouch – Picture commission – Adamstown Elementary	328.75
Cocalico Food Service – Salaries & Benefits	64,842.28
Ephrata Recycling	862.92
UpCycle – Computer Recycling	400.00
Pannebecker – Sale of Items	84.00
Credit Recover Tuition	87.50
Athletic Revenue	5,693.45
Mission Inspire Student Fees	100.00
Gym Uniforms	1,420.00
Insurance Receipts from Retirees	32,710.68
Insurance Receipts from Employees/Cobra	5,404.73
Miscellaneous Income	140.88
Interest	27,061.63
	1,120,646.82

Total Receipts 1,120,646.82

Total Receipts Plus Beginning Balance **\$23,517,869.48**

Expenditures:

Invoices approved for the month of January	729,773.48
Invoices for Athletics for month of January	12,787.43
Payrolls – 1/5 & 1/19	1,857,234.67
Health Insurance Transfer	400,000.00
Fulton Bank – Monthly Fee	718.04
	\$3,000,513.62

Total Expenditures \$3,000,513.62

VOID ck#146462 – Lanc. County Weeklies – check destroyed (27.00)

Net Expenditures \$3,000,486.62

Ending Balance 1/31/18 \$20,517,382.86

On a motion made by Mr. Renninger, and seconded by Mr. Buckwalter, the Board approved invoices in the amount of \$1,437,407.65. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

Ms. Wagner made a motion, seconded by Mrs. Fox, for Board approval of Capital Project Fund Account Register in the amount of \$19,360.16. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

Mr. Brenner made a motion, seconded by Mr. Buckwalter, for Board approval of High School Panel & Partial Roof Replacement Resolution. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

Mr. Buckwalter made a motion, seconded by Ms. Wagner for Board approval of use of National IPA Cooperative Purchasing Agency. Roll call vote, all members voting yes. Motion carried 8-0.

On a motion made by Mr. Brenner, and seconded by Ms. Wagner, for Board approval of Certified Proposal #R132203-PA-16948 Agreement. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mrs. Fox, for Board approval of PenTeleData Service Agreement. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

Dr. Nathan Van Deusen provided the Board with information regarding Summer Programs. Mr. Sensenig made a motion, seconded by Mrs. Fox for Board approval of Summer Recreation and Enrichment Programs. Roll call vote, all members voting yes. Motion carried 8-0. (Addendum attached.)

PERSONNEL

Mr. Renninger made a motion, seconded by Ms. Wagner, for Board approval of job descriptions. Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Brenner made a motion, seconded by Mrs. Fox for Board approval of the following teacher resignations, effective the end of the 2017/2018 school year: Diane Arey, Elementary Teacher, for the purpose of retirement and Tracy Scipioni, Elementary Special Education Teacher. Continued on this motion, the approval of the resignation of Theresa Ferry, Elementary Learning Support long term substitute teacher, effective February 9, 2018, and approval of the resignation of the following support staff: Jenna Baumgartle, part-time Paraprofessional, effective January 31, 2018, Ammie Stark, part-time Paraprofessional, effective February 15, 2018, Susan Stieber part-time Food Service, effective December 7, 2017, and Tammy Mertz, part-time Food Service, effective February 2, 2018. Roll call vote, all members voting yes. Motion carried 8-0.

On a motion made by Mr. Sensenig and seconded by Mr. Renninger for Board approval of child rearing leave for Brooke Mininger, Elementary Health & Physical Education Teacher, effective May 25, 2018 through the 2018/2019 school year, and approval of Sabbatical Leave for Professional Development for the following teachers: Rebecca Culbert, Denver Elementary Teacher, effective the 1st semester of the 2018/2019 school year, and Elizabeth Steffy, Adamstown Elementary Teacher, effective the 2018/2019 school year. Roll call vote, all members voting yes. Motion carried 8-0.

Ms. Wagner made a motion, seconded by Mr. Buckwalter, for Board approval of professional contract for Brook Hartranft, High School Health & Physical Education Teacher. Roll call vote, all members voting yes. Motion carried 8-0.

Mr. Buckwalter made a motion, seconded by Ms. Wagner, for Board approval of the following support staff: Ricky Bauder, fulltime Custodian, effective January 23, 2018, Melissa Arment, part-time Paraprofessional, effective February 6, 2018, Samantha Andriani, part-time Paraprofessional, effective February 15, 2018, Wyatt Dungan, part-time Paraprofessional, effective February 15, 2018, Julie Palm, part-time Paraprofessional, effective February 15, 2018, Donna Bernhard, part-time Food Service, effective January 29, 2018, Kristina Betz, part-time Food Service, effective January 29, 2018, Amy Rutter, part-time Food Service, effective February 8, 2018, Tammy Mertz, substitute Food Service, effective February 3, 2018, and Crystal Willford, substitute Administrative Assistant, effective February 27, 2018. Roll call vote, all members voting yes. Motion carried 8-0.

Randy Rennigner made a motion, seconded by Mrs. Fox, for Board approval of the following supplemental contracts for the 2017/2018 school year: Rescind contract to Lynn Keene, Varsity Assistant Boys' Lacrosse Coach, effective January 31, 2018, Max Rey, Varsity Assistant Boys' Lacrosse Coach - 15 points, Justin Shober, Teacher Mentor - 3 points, Elizabeth Yankowsky, Teacher Mentor - 1.5 points, and Andria Weaver, High School Curriculum Council/Dean of Students - 2 points. Also on this motion, approval of Sport Program Volunteers. Roll call vote, all members voting yes. Motion carried 8-0.

Career & Technology Report – Mr. Brenner provided information about CTC initiatives and listed students from Cocalico who earned awards through the 2018 Skills USA District Competition. (Joseph Lee, 1st place in Extemporaneous Speaking; Travis Martin, 2nd place in Cabinetmaking; Alyssa Fassnacht, 3rd place in Graphic Arts; and Ashley Derr, 3rd place in Nursing Assistant.)

Superintendent's Report – Dr. Musser thanked the Board members for their dedicated service to the Cocalico School District and presented them with Certificates of Appreciation. Dr. Musser also shared excerpts from letters issued by the Pennsylvania Department of Education stating that (1) our Single Audit Report for the 2016/2017 school year indicates that our financial data for Expenditures of Federal Awards was in compliance and (2) our National School Lunch Program was reviewed for compliance with Federal Regulations and no problems were found during the review. Dr. Musser also congratulated the high school wrestlers who moved on to the State Finals and Mr. Irvine announced the Iron Chef will be coming up on March 4, 2018. Dr. Stephen Melnyk introduced curriculum leaders Mrs. Kling, Mr. Leonard, Mrs. Schmid, Mrs. Slaymaker, and Mrs. Stehr who then presented information about textbooks that are being requested by their departments. Dr. Nathan Van Deusen provided updates regarding Cocalico School District's safety initiatives and next steps for training students.

It was announced that immediately following the adjournment of tonight's public meeting of the Board, the Board will meet for an Executive Session to discuss matters of employment.

On a motion made by Mr. Buckwalter, seconded by Ms. Wagner, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull
Secretary