

**COCALICO SCHOOL DISTRICT  
Denver, PA**

The regular meeting of the Cocalico School Board of Directors was called to order on Monday, May 15, 2017 by Mr. Allen Dissinger, who then welcomed the visitors. A moment of silence was held, followed by the Pledge of Allegiance. Mr. Dissinger announced that the Cocalico School Board met on May 1, 2017 for an Executive Session to discuss employee performance evaluations. Mrs. Marley, Mrs. Pohronezny, and Mrs. Young presented a slideshow regarding art teaching through fine motor skills called "Art in Kindergarten."

Board Members Present

John Lorah	Douglas Graybill	Desiree Wagner
Juanita Fox	Randall Renninger	Rev. Kevin Eshleman
Richard Brenner	Barry Harting	Allen Dissinger

Administrators Present

Dr. Ella Musser	Dr. Stephen Melnyk	Dr. Nathan Van Deusen
Sherri L. Stull	Chris Irvine	Anthony DiMatteo
Scott Bennetch	Dr. Bradley Testa	Susan Snyder
Dr. Tabetha Haldeman	Angela Marley	Dr. Crystal Loose
Denise Logue		

Visitors Present

Ken McCrea	Katie Schaefer	Ann Marie Stauffer
Lin Sensenig	Trisha Pohronezny	Denise Young

On a motion made by Mr. Harting and seconded by Rev. Eshleman the Board approved the minutes of the School Board meeting held April 24, 2017. Roll call vote, all members voting yes. Motion carried 9-0.

Made to motion by Ms. Wagner and seconded by Mrs. Fox, the Board approved the Treasurer's Report as written. Roll call vote, all members voting yes. Motion carried 9-0.

Beginning Balance 4/1/17	\$10,253,150.13
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Receipts:

Cocalico Tax Account	14,136.50
PDE – Basic Education - 7110	1,098,621.00
PDE – Rental Subsidy - 7320	7,959.22
PDE – Title I – 8514	27,075.00
PDE - Title II – 8515	5,692.60
PDE – Pre K Counts - 7292	10,625.00
County of Lancaster – Realty Transfer Taxes	28,626.65
LCTCB – Wage Tax	194,778.83
LIU#13 – IDEA Grant	145,495.00
LIU#13 – EHCC Pool disbursement	54,410.87
Dart Foundation – Grant for 3D Printer	4,700.00
Samuel French – Refund of theater backdrop deposit	400.00

Cocalico Care Center – Transportation reimbursement	5,560.00
IU#1 – Reimburse for sub – Jeff Shenk	225.00
Cocalico Education Foundation – Donation for library renovations	6,200.00
Lifetouch – Picture commissions – Denver	320.00
Cocalico Food Service – Salaries & benefits	97,645.87
District Magistrate – Fines	150.00
Ephrata Recycling	13.60
Athletic Revenue	5,881.78
Parking Permits	105.00
Student Class Fees	128.65
Gym Uniforms	1,655.00
School Rental	5,625.00
Mission Inspire Student Fees	129.00
Field Trips	1,503.09
Insurance Receipts from Retirees	29,203.43
Insurance Receipts from Employees/Cobra	987.63
Miscellaneous Income	2,070.95
Interest	7,589.70
	1,757,514.37

Total Receipts 1,757,514.37

Total Receipts Plus Beginning Balance **\$12,010,664.50**

Expenditures:

Invoices approved for the month of April	595,718.45
Invoices for Athletics for month of April	33,098.70
Payrolls – 4/14 & 4/28	1,927,573.94
PSERS – Employers Share – 4 <sup>th</sup> Quarter 2016	348,786.73
Health Insurance Transfer	400,000.00
Fulton Bank – Monthly Fee	658.02
	\$3,305,835.84

Total Expenditures \$3,305,835.84

VOID ck#133122 – John Diminck - Official – lost check	(77.25)
VOID ck#139677 – John Diminck - Official – lost check	(79.00)
VOID ck#142331 – UGI Utilities – lost check	(937.60)
VOID ck#136027 – Tadi Brothers LLC – lost check	(1,494.00)
VOID ck#136539 – Sean McAleer - Official – lost check	(56.15)
VOID ck#140216 – B. Woodfill - Official – lost check	(57.00)
VOID ck#144190 – Crystal Shimko – incorrect vendor	(84.00)

Net Expenditures \$3,303,050.84

**Ending Balance 4/30/17 \$8,707,613.66**

Rev. Eshleman made a motion, seconded by Ms. Wagner, for Board approval of the following investment made for the General Fund:

4/20/2017            \$240,000 (PSDLAF) @1.40%            Due 04/20/2019

Roll call vote, all members voting yes. Motion carried 9-0.

On a motion made by Mr. Brenner, and seconded by Mrs. Fox, the Board approved invoices in the amount of \$377,652.47. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Harting made a motion, seconded by Mr. Lorah, for Board approval of Capital Project Fund Account Register in the amount of \$7,364.02. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

On a motion made by Mr. Brenner, and seconded by Mrs. Fox, for Board approval of the following bid recommendations: IU #13 Joint Purchasing – Classroom/Office Supplies, IU #13 Joint Purchasing – Copy Paper, IU #13 Joint Purchasing – Athletic Trainer/Medical Supplies, and IU #13 Joint Purchasing – Custodial Supplies. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

Rev. Eshleman made a motion, seconded by Mr. Renninger, for Board approval of the following special education agreements: Conestoga Valley School District for 2016/2017, and IU #13 services for 2017/2018. Roll call vote, all members voting yes. Motion carried 9-0. (Addenda attached.)

Dr. Melnyk provided information about services available through the Student Assistance Program. Mr. Brenner made a motion, seconded by Mrs. Fox for Board approval of agreement with The Caron Foundation for contracted services for 2017/2018. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Rev. Eshleman for Board approval of Joint Purchasing Agreement with PEPPM, COSTARS, TCPN, Vertiv, TIPS/TAPS, U.S. Communities, E&I, and Federal Surplus Property Program. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached)

Rev. Eshleman made a motion, seconded by Mr. Harting, for Board approval of the disposal of unused/obsolete equipment. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Brenner made a motion, seconded by Ms. Wagner, for Board approval of student/adult meal prices for the 2017/2018 school year. Roll call vote, all members voting yes. Motion carried 9-0. (Addendum attached.)

Mr. Renninger made a motion, seconded by Mr. Lorah, for Board approval of naming of depository for all school accounts for 2017/2018 – Recommendation - Fulton Bank, approval of school district solicitor for 2017/2018 – Recommendation – Kegel, Kelin, Almy & Lord, and approval of school district auditing firm for fiscal year 2017/2018 – Recommendation – Trout, Ebersole & Groff. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Lorah made a motion, seconded by Rev. Eshleman, for Board approval to appoint Ausma Buffenmyer as school district tax collector for 2017/2018. Roll call vote, all members voting yes. Motion carried 9-0. Addenda attached.

On a motion by Rev. Eshleman, seconded by Ms. Wagner, for Board approval of School Board Treasurer for a one-year term 2017/2018 – Richard Brenner. Roll call vote, all members voting yes, except Mr. Brenner who abstained. Motion carried 8-0.

Mr. Harting made a motion, seconded by Mrs. Fox, for Board approval of resolutions authorizing notice of proposed final budget. Roll call vote, all members voting yes. Motion carried 9-0. Addenda attached.

## **PERSONNEL**

Rev. Eshleman made a motion, seconded by Mr. Renninger, for Board approval of support staff performance evaluation and compensation system. Roll call vote, all members voting yes. Motion carried 9-0.

Mr. Lorah made a motion, seconded by Rev. Eshleman for Board approval of the following staff positions effective the 2017/2018 school year: Katie Schaefer, Middle School Guidance Counselor, Master's/Step 1, and Rebecca Yoon, Elementary Special Education, Bachelor's + 24/Step 3. Roll call vote, all members voting yes. Motion carried 9-0.

Rev. Eshleman made a motion, seconded by Ms. Wagner, for Board approval of Theresa Ferry, long term substitute elementary special education teacher, per diem rate based on starting teacher's salary, effective the 2017/2018 school year, approval of child rearing leave for Kelly Gracey, Middle School Social Studies teacher, effective August 23, 2017 through October 13, 2017, and approval of the resignation of Christina Wertz, Food Service, effective May 9, 2017. Continuing on this motion, approval of the following support staff positions: Janet Wickenheiser, part-time Food Service, effective April 24, 2017, Tina Zerbe, Assistant Middle School Administrative Assistant, effective July 1, 2017, Jessica Zook, Substitute Administrative Assistant, effective May 16, 2017, and Regina Horning, Substitute Administrative Assistant, effective July 1, 2017. To complete this motion, approval of staff for summer programs and sport program volunteers. Roll call vote, all members voting yes. Motion carried 9-0.

Career & Technology Report – Mr. Brenner reported on new programs at CTC, Aavidum grant, awards programs that were held at each location, and announced 42 students were inducted into the National Technical Honor Society.

Federal/Special Education Program Report – Mr. Van Deusen shared plans for a second Pre-K Counts site at the Cocalico Care Center if grant funding is approved.

Superintendent's Report – Dr. Musser congratulated the EnviroThon Team, Computer Fair winners, and student athletes competing in post season. Dr. Musser also provided reminders for the upcoming Baccalaureate and Commencement services in June.

General Comments – Stevens resident Ken McCrea presented information regarding upcoming LERTA proposal for UGI.

On a motion made by Mr. Harting, seconded by Mr. Renninger, and unanimously agreed to by the Board, the meeting was adjourned.

Sherri L. Stull  
Secretary