

- From the PowerSchool Public page, click the **Create Account** button. *(Note: Each parent/guardian can create their own account as long as they have a child's **Access ID** and **Access Password**.)*
- Enter your **First Name**, **Last Name**, and **email address**. The email address must be unique.

Enter a **user name**. (Must be unique)

Enter a **password** that has at least **6** characters.
- Enter a **child's name** along with the **Access ID** and **Access Password** from the letter sent from your child's school.

Select a **relationship** for the student.

Additional students can be added at this time or after login access has been completed.
- Future access to your account is granted through the login dialog box.

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Create Parent/Guardian Account

First Name	<input type="text" value="First"/>
Last Name	<input type="text" value="Last"/>
Email	<input type="text" value="user@mail.com"/>
Desired User Name	<input type="text" value="user1"/>
Password	<input type="password" value="....."/> Strong
Re-enter Password	<input type="password" value="....."/>

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text" value="Child One Name"/>	<input type="text" value="Last123"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
2.	<input type="text" value="Child Two Name"/>	<input type="text" value="Last456"/>	<input type="password" value="....."/>	<input type="text" value="Mother, natural/adoptive"/>
3.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
4.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
5.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
6.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
7.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>

Login

User Name

Password

[Having trouble logging in?](#)